



**STROUD  
DISTRICT  
COUNCIL**

## **Fees and Charges**

**2020/21**

# Stroud District Council

## Schedule of Fees and Charges from 1 April 2020

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**Community Services and Licensing Committee**  
**Community Health and Wellbeing**  
**Schedule of Fees and Charges from 1 April 2020**

| Description of Charge                       | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|---|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|   | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
| Cardiac Rehab Exercise Class                | 3.00                              | 3.00      | 3.00                              | 3.00      | 0.0%        |
| Respiratory Rehab Exercise Class            | 3.00                              | 3.00      | 3.00                              | 3.00      | 0.0%        |
| Better Balance Exercise Class               | 3.00                              | 3.00      | 3.00                              | 3.00      | 0.0%        |
| Cancer Rehab Exercise Class                 | 3.00                              | 3.00      | 3.00                              | 3.00      | 0.0%        |
| Mummy & Me Exercise Class                   | 3.00                              | 3.00      | 3.00                              | 3.00      | 0.0%        |
| GP Referral Induction                       | 14.00                             | 14.00     | 14.00                             | 14.00     | 0.0%        |
| GP Referral sessional attendance            | 3.00                              | 3.00      | 3.00                              | 3.00      | 0.0%        |
| Better Balance Booklets (per book)          | 1.00                              | 1.00      | 1.00                              | 1.00      | 0.0%        |
| Resistance Bands for Better Balance Clients | 1.00                              | 1.00      | 1.00                              | 1.00      | 0.0%        |
| Partner attending Healthy Lifestyles Class  | 1.50                              | 1.50      | 1.50                              | 1.50      | 0.0%        |

**Community Services and Licensing Committee**  
**Community Health and Wellbeing**  
Schedule of Fees and Charges from 1 April 2020

**Proposed increase in fee/charge from previous year**

0.0%

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Subsidised service.

**Details of any discretionary discounts or concessions**

N/A.

**Has any benchmarking or consultation been undertaken?**

We are comparable to other local district authorities offering similar special population classes.

**Equality Impact Assessment**

N/A.

**Budget Impact**

No impact on the budget as the income generated from the classes pay for the instructor and venue hire for all classes.

**Community Services and Licensing Committee**  
**Community Services - Careline Services**  
**Schedule of Fees and Charges from 1 April 2020**

| Description of Charge                     | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|---|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|   | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
| Careline monitoring only (VAT Exempt)     | 87.36                             | 87.36     | 89.54                             | 89.54     | 2.5%        |
| Careline monitoring only (not VAT Exempt) | 87.36                             | 104.83    | 89.54                             | 107.45    | 2.5%        |
| Careline rental (VAT Exempt)              | 181.48                            | 181.48    | 186.02                            | 186.02    | 2.5%        |
| Careline rental (not VAT Exempt)          | 181.48                            | 217.78    | 186.02                            | 223.22    | 2.5%        |
| Pendant purchase (VAT Exempt)             | 50.00                             | 50.00     | 51.25                             | 51.25     | 2.5%        |
| Pendant purchase (not VAT Exempt)         | 50.00                             | 60.00     | 51.25                             | 61.50     | 2.5%        |
| ADSL Fliter                               | 2.00                              | 2.40      | 2.05                              | 2.46      | 2.5%        |
| Extension lead                            | 6.00                              | 7.20      | 6.15                              | 7.38      | 2.5%        |

# Community Services and Licensing Committee

## Community Services - Careline Services

### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|      |
|------|
| 2.5% |
|------|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|   |
|---|
| Full cost recovery is aimed for however at the current time this is operated as a subsidised service. |
|---|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|       |
|-------|
| None. |
|-------|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|  |
|--|
| Yes, with other similar services operating within Gloucestershire. |
|--|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|            |
|------------|
| Completed. |
|------------|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|   |
|---|
| This will help to bring the service closer to break even/profit, this is expected to be achieved in 2020/21 if the service continues to expand and offer other services during this period. |
|---|

**Community Services and Licensing Committee**  
**Community Services - Cemeteries**  
**Schedule of Fees and Charges from 1 April 2020**

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

**In grave for which no “Exclusive Rights of Burial” has been granted**

*Single or Meadow plot – not exceeding 1.5m (5ft) in depth:*

|  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| A still born child or a person under 3 months old (Rights) | 211.00 | 211.00 | 0.00*  | 0.00*  | N/A  |
| Person over 3 months old and under 16 years (Rights)       | 218.00 | 218.00 | 0.00*  | 0.00*  | N/A  |
| Person 18 years and over (Rights)                          | 367.00 | 367.00 | 376.00 | 376.00 | 2.5% |
| Cremated remains (Rights)                                  | 262.00 | 262.00 | 269.00 | 269.00 | 2.7% |

*Double – exceeding 1.5m (5ft) in depth but not exceeding 2.1m (7ft):*

|                        |        |        |        |        |      |
|------------------------|--------|--------|--------|--------|------|
| Any interment (Rights) | 367.00 | 367.00 | 376.00 | 376.00 | 2.5% |
|------------------------|--------|--------|--------|--------|------|

*Single or Meadow plot – not exceeding 1.5m (5ft) in depth:*

|  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| Person over 3 months old and under 16 years (Burial) | 172.00 | 172.00 | 0.00*  | 0.00*  | N/A  |
| Person 18 years and over (Burial)                    | 432.00 | 432.00 | 443.00 | 443.00 | 2.5% |
| Cremated remains (Burial)                            | 125.00 | 125.00 | 128.00 | 128.00 | 2.4% |

*Double – exceeding 1.5m (5ft) in depth but not exceeding 2.1m (7ft):*

|                        |        |        |        |        |      |
|------------------------|--------|--------|--------|--------|------|
| Any interment (Burial) | 602.00 | 602.00 | 617.00 | 617.00 | 2.5% |
|------------------------|--------|--------|--------|--------|------|

**In grave for which an “Exclusive Rights of Burial” has been granted**

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| Opening of previously purchased plot – single or meadow | 432.00 | 432.00 | 443.00 | 443.00 | 2.5% |
| Opening of previously purchased plot – double           | 602.00 | 602.00 | 617.00 | 617.00 | 2.5% |
| Re-opening of previously purchased double plot          | 432.00 | 432.00 | 443.00 | 443.00 | 2.5% |
| Cremated remains in casket                              | 125.00 | 125.00 | 128.00 | 128.00 | 2.4% |

**Miscellaneous Charges**

|  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| Surcharge for Saturday burials                                     | 246.00 | 246.00 | 252.00 | 252.00 | 2.4% |
| Purchase of “Exclusive Rights of Burial” purchased prior to burial | 426.00 | 426.00 | 437.00 | 437.00 | 2.6% |

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| Purchase of "Exclusive Rights of Burial" for cremated remains                   | 304.00 | 304.00 | 312.00 | 312.00 | 2.6% |
| Search fees (records only)  | 39.00  | 39.00  | 40.00  | 40.00  | 2.6% |
| Cremated remains scattered by Cemetery Staff                                    | 39.00  | 39.00  | 40.00  | 40.00  | 2.6% |
| Transfer of Grave Rights  | 39.00  | 39.00  | 40.00  | 40.00  | 2.6% |
| Additional fee for Caskets that cannot be accommodated in a standard grave plot | POA    | POA    | POA    | POA    | N/A  |

*\*Double fees will be charged for non residents*

### **Monuments, Gravestones and Monument Inscriptions**

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| Memorial stone with or without plinth not exceeding 1m in height, 60cm width and 30cm depth   | 204.00 | 204.00 | 209.00 | 209.00 | 2.5% |
| A memorial vase only, preferably square or rectangular in shape, to an overall dimension not exceeding 30cm in height and 25cm x 25cm | 49.00  | 49.00  | 50.00  | 50.00  | 2.0% |
| Additional inscription to a monument  | 54.00  | 54.00  | 55.00  | 55.00  | 1.9% |
| Simple hardwood not exceeding 75cm x 45cm   | 30.00  | 30.00  | 31.00  | 31.00  | 3.3% |

### *Cremated Remains Section*

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| Any memorial maximum height 60cm                                | 100.00 | 100.00 | 103.00 | 103.00 | 3.0% |
| Plaque in Garden of Remembrance                                 | 29.00  | 29.00  | 30.00  | 30.00  | 3.4% |
| Purchase and Installation of Post Plaque for Meadow Burial Area | 129.00 | 129.00 | 132.00 | 132.00 | 2.3% |

### **Charges for Green Burials**

|                                 |          |          |          |          |      |
|---------------------------------|----------|----------|----------|----------|------|
| All burials – single plots only | 1,160.00 | 1,306.00 | 1,189.00 | 1,338.00 | 2.5% |
| Advanced Reservation Fee only   | 0.00     | 0.00     | 0.00     | 0.00     | 0.0% |

### *Cremated Remains Interment*

|                               |        |        |        |        |      |
|-------------------------------|--------|--------|--------|--------|------|
| Cremated remains interment    | 808.00 | 945.00 | 828.00 | 968.00 | 2.5% |
| Advanced Reservation Fee only | 0.00   | 0.00   | 0.00   | 0.00   | 0.0% |



# Community Services and Licensing Committee

## Community Services - Cemeteries

### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|   |
|---|
| Increase of 2.5% rounded to the nearest £1. |
|---|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|                     |
|---------------------|
| Full cost recovery. |
|---------------------|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|   |
|---|
| 0.00* - there was a change in the law whereby we cannot charge for a child who died under the age of 18 or stillborn after 24 weeks. We are however able to claim the costs back from the Children's Funeral Fund for England. These recovered costs will rise by 2.5%. |
|---|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|      |
|------|
| N/A. |
|------|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|      |
|------|
| N/A. |
|------|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|                   |
|-------------------|
| Increase of 2.5%. |
|-------------------|

## Community Services and Licensing Committee

### Licensing - Gambling Act 2005

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

#### *Premise Licence; New Application*

|                                     |           |           |           |           |      |
|-------------------------------------|-----------|-----------|-----------|-----------|------|
| Small Casino                        | 5,600.00  | 5,600.00  | 5,600.00  | 5,600.00  | 0.0% |
| Large Casino                        | 7,000.00  | 7,000.00  | 7,000.00  | 7,000.00  | 0.0% |
| Regional Casino                     | 10,500.00 | 10,500.00 | 10,500.00 | 10,500.00 | 0.0% |
| Bingo Club                          | 2,450.00  | 2,450.00  | 2,450.00  | 2,450.00  | 0.0% |
| Betting Premises (excluding Tracks) | 2,100.00  | 2,100.00  | 2,100.00  | 2,100.00  | 0.0% |
| Tracks                              | 1,750.00  | 1,750.00  | 1,750.00  | 1,750.00  | 0.0% |
| Family Entertainment Centres        | 1,400.00  | 1,400.00  | 1,400.00  | 1,400.00  | 0.0% |
| Adult Gaming Centre                 | 1,400.00  | 1,400.00  | 1,400.00  | 1,400.00  | 0.0% |

#### *Premises Licence; Annual Fee*

|                                     |           |           |           |           |      |
|-------------------------------------|-----------|-----------|-----------|-----------|------|
| Small Casino                        | 3,500.00  | 3,500.00  | 3,500.00  | 3,500.00  | 0.0% |
| Large Casino                        | 7,000.00  | 7,000.00  | 7,000.00  | 7,000.00  | 0.0% |
| Regional Casino                     | 10,500.00 | 10,500.00 | 10,500.00 | 10,500.00 | 0.0% |
| Bingo Club                          | 700.00    | 700.00    | 700.00    | 700.00    | 0.0% |
| Betting Premises (excluding Tracks) | 420.00    | 420.00    | 420.00    | 420.00    | 0.0% |
| Tracks                              | 700.00    | 700.00    | 700.00    | 700.00    | 0.0% |
| Family Entertainment Centres        | 525.00    | 525.00    | 525.00    | 525.00    | 0.0% |
| Adult Gaming Centre                 | 700.00    | 700.00    | 700.00    | 700.00    | 0.0% |

#### *Premises Licence; Application to Vary*

|                                     |          |          |          |          |      |
|-------------------------------------|----------|----------|----------|----------|------|
| Small Casino                        | 2,800.00 | 2,800.00 | 2,800.00 | 2,800.00 | 0.0% |
| Large Casino                        | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 | 0.0% |
| Regional Casino                     | 5,250.00 | 5,250.00 | 5,250.00 | 5,250.00 | 0.0% |
| Bingo Club                          | 1,225.00 | 1,225.00 | 1,225.00 | 1,225.00 | 0.0% |
| Betting Premises (excluding Tracks) | 1,050.00 | 1,050.00 | 1,050.00 | 1,050.00 | 0.0% |
| Tracks                              | 875.00   | 875.00   | 875.00   | 875.00   | 0.0% |
| Family Entertainment Centres        | 700.00   | 700.00   | 700.00   | 700.00   | 0.0% |
| Adult Gaming Centre                 | 700.00   | 700.00   | 700.00   | 700.00   | 0.0% |

#### *Premise Licence; Application to Transfer*

|                                     |          |          |          |          |      |
|-------------------------------------|----------|----------|----------|----------|------|
| Small Casino                        | 1,260.00 | 1,260.00 | 1,260.00 | 1,260.00 | 0.0% |
| Large Casino                        | 1,505.00 | 1,505.00 | 1,505.00 | 1,505.00 | 0.0% |
| Regional Casino                     | 4,550.00 | 4,550.00 | 4,550.00 | 4,550.00 | 0.0% |
| Bingo Club                          | 840.00   | 840.00   | 840.00   | 840.00   | 0.0% |
| Betting Premises (excluding Tracks) | 840.00   | 840.00   | 840.00   | 840.00   | 0.0% |
| Tracks                              | 665.00   | 665.00   | 665.00   | 665.00   | 0.0% |
| Family Entertainment Centres        | 665.00   | 665.00   | 665.00   | 665.00   | 0.0% |
| Adult Gaming Centre                 | 840.00   | 840.00   | 840.00   | 840.00   | 0.0% |

#### *Premises Licence; Application for Re-instatement*

| Description of Charge               | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-------------------------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                                     | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
|                                     | Small Casino                      | 1,260.00  | 1,260.00                          | 1,260.00  |             |
| Large Casino                        | 1,505.00                          | 1,505.00  | 1,505.00                          | 1,505.00  | 0.0%        |
| Regional Casino                     | 4,550.00                          | 4,550.00  | 4,550.00                          | 4,550.00  | 0.0%        |
| Bingo Club                          | 840.00                            | 840.00    | 840.00                            | 840.00    | 0.0%        |
| Betting Premises (excluding Tracks) | 840.00                            | 840.00    | 840.00                            | 840.00    | 0.0%        |
| Tracks                              | 665.00                            | 665.00    | 665.00                            | 665.00    | 0.0%        |
| Family Entertainment Centres        | 665.00                            | 665.00    | 665.00                            | 665.00    | 0.0%        |
| Adult Gaming Centre                 | 840.00                            | 840.00    | 840.00                            | 840.00    | 0.0%        |

*Premises Licence; Application for Provisional Statement*

|                                     |           |           |           |           |      |
|-------------------------------------|-----------|-----------|-----------|-----------|------|
| Small Casino                        | 5,600.00  | 5,600.00  | 5,600.00  | 5,600.00  | 0.0% |
| Large Casino                        | 7,000.00  | 7,000.00  | 7,000.00  | 7,000.00  | 0.0% |
| Regional Casino                     | 10,500.00 | 10,500.00 | 10,500.00 | 10,500.00 | 0.0% |
| Bingo Club                          | 2,450.00  | 2,450.00  | 2,450.00  | 2,450.00  | 0.0% |
| Betting Premises (excluding Tracks) | 2,100.00  | 2,100.00  | 2,100.00  | 2,100.00  | 0.0% |
| Tracks                              | 1,750.00  | 1,750.00  | 1,750.00  | 1,750.00  | 0.0% |
| Family Entertainment Centres        | 1,400.00  | 1,400.00  | 1,400.00  | 1,400.00  | 0.0% |
| Adult Gaming Centre                 | 1,400.00  | 1,400.00  | 1,400.00  | 1,400.00  | 0.0% |

*Premises Licence; New licence application for Provisional Statement Holders*

|                                     |          |          |          |          |      |
|-------------------------------------|----------|----------|----------|----------|------|
| Small Casino                        | 2,100.00 | 2,100.00 | 2,100.00 | 2,100.00 | 0.0% |
| Large Casino                        | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 | 0.0% |
| Regional Casino                     | 5,600.00 | 5,600.00 | 5,600.00 | 5,600.00 | 0.0% |
| Bingo Club                          | 840.00   | 840.00   | 840.00   | 840.00   | 0.0% |
| Betting Premises (excluding Tracks) | 840.00   | 840.00   | 840.00   | 840.00   | 0.0% |
| Tracks                              | 665.00   | 665.00   | 665.00   | 665.00   | 0.0% |
| Family Entertainment Centres        | 665.00   | 665.00   | 665.00   | 665.00   | 0.0% |
| Adult Gaming Centre                 | 840.00   | 840.00   | 840.00   | 840.00   | 0.0% |

*All Premises Types*

|                        |       |       |       |       |      |
|------------------------|-------|-------|-------|-------|------|
| Copy of Licence        | 25.00 | 25.00 | 25.00 | 25.00 | 0.0% |
| Notification of Change | 35.00 | 35.00 | 35.00 | 35.00 | 0.0% |

*Permits; New Applications*

|  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| FEC Gaming Machine Permit              | 300.00 | 300.00 | 300.00 | 300.00 | 0.0% |
| Prize Gaming Permit                    | 300.00 | 300.00 | 300.00 | 300.00 | 0.0% |
| Club Gaming Permit                     | 200.00 | 200.00 | 200.00 | 200.00 | 0.0% |
| Club Machine Permit                    | 200.00 | 200.00 | 200.00 | 200.00 | 0.0% |
| Licensed Premise Gaming Machine Permit | 150.00 | 150.00 | 150.00 | 150.00 | 0.0% |

*Permits; Fast Track Application Fee*

|                     |        |        |        |        |      |
|---------------------|--------|--------|--------|--------|------|
| Club Gaming Permit  | 100.00 | 100.00 | 100.00 | 100.00 | 0.0% |
| Club Machine Permit | 100.00 | 100.00 | 100.00 | 100.00 | 0.0% |

*Permits; Renewal Fee – 10 years*

|                           |        |        |        |        |      |
|---------------------------|--------|--------|--------|--------|------|
| FEC Gaming Machine Permit | 300.00 | 300.00 | 300.00 | 300.00 | 0.0% |
| Prize Gaming Permit       | 300.00 | 300.00 | 300.00 | 300.00 | 0.0% |
| Club Gaming Permit        | 200.00 | 200.00 | 200.00 | 200.00 | 0.0% |

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

|                     |        |        |        |        |      |
|---------------------|--------|--------|--------|--------|------|
| Club Machine Permit | 200.00 | 200.00 | 200.00 | 200.00 | 0.0% |
|---------------------|--------|--------|--------|--------|------|

*Permits; Annual Fee*

|   |       |       |       |       |      |
|---|-------|-------|-------|-------|------|
| Club Gaming Permit                      | 50.00 | 50.00 | 50.00 | 50.00 | 0.0% |
| Club Machine Permit                     | 50.00 | 50.00 | 50.00 | 50.00 | 0.0% |
| Licensed Premises Gaming Machine Permit | 50.00 | 50.00 | 50.00 | 50.00 | 0.0% |

*Permits; Transfer*

|  |       |       |       |       |      |
|--|-------|-------|-------|-------|------|
| Licensed Premise Gaming Machine Permit | 25.00 | 25.00 | 25.00 | 25.00 | 0.0% |
|--|-------|-------|-------|-------|------|

*Permits; Variation*

|  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| Club Gaming Permit                     | 100.00 | 100.00 | 100.00 | 100.00 | 0.0% |
| Club Machine Permit                    | 100.00 | 100.00 | 100.00 | 100.00 | 0.0% |
| Licensed Premise Gaming Machine Permit | 100.00 | 100.00 | 100.00 | 100.00 | 0.0% |

*Permits; Notification of Change of Name*

|  |       |       |       |       |      |
|--|-------|-------|-------|-------|------|
| FEC Gaming Machine Permit              | 25.00 | 25.00 | 25.00 | 25.00 | 0.0% |
| Prize Gaming Permit                    | 25.00 | 25.00 | 25.00 | 25.00 | 0.0% |
| Licensed Premise Gaming Machine Permit | 25.00 | 25.00 | 25.00 | 25.00 | 0.0% |

*Permits; All*

|                |       |       |       |       |      |
|----------------|-------|-------|-------|-------|------|
| Copy of Permit | 15.00 | 15.00 | 15.00 | 15.00 | 0.0% |
|----------------|-------|-------|-------|-------|------|

*Small Society Lottery Registration*

|                 |       |       |       |       |      |
|-----------------|-------|-------|-------|-------|------|
| New Application | 40.00 | 40.00 | 40.00 | 40.00 | 0.0% |
| Annual Fee      | 20.00 | 20.00 | 20.00 | 20.00 | 0.0% |

*Notifications and Notices*

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| Licensed Premises Paming Machine Notification | 50.00  | 50.00  | 50.00  | 50.00  | 0.0% |
| Temporary Use Notice                          | 500.00 | 500.00 | 500.00 | 500.00 | 0.0% |
| Occasional Use Notice                         | 0.00   | 0.00   | 0.00   | 0.00   | 0.0% |

# Community Services and Licensing Committee

## Licensing - Gambling Act 2005

### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|   |
|---|
| No Change since Gambling Act came into force in 2006. |
|---|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|  |
|--|
| Statutory cap on fees relating to Premises Licences under the Gambling Act. Stroud District Council fees were set in 2006 on a cost recovery basis. The fees were set below the Statutory Cap. Fees for permits, notifications and registrations under the Gambling Act are fixed fees set in statute. |
|--|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|       |
|-------|
| None. |
|-------|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|     |
|-----|
| No. |
|-----|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|     |
|-----|
| No. |
|-----|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|  |
|--|
| Stroud District Council only has 8 licensed premises so any changes to the fees for Premises Licences would have little budget impact. |
|--|

## Community Services and Licensing Committee

### Licensing - Licensing Act 2003

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

#### *Premises Licence/Club Premises Certificates - New Application and Major Variation*

|   |           |           |           |           |      |
|---|-----------|-----------|-----------|-----------|------|
| Band A No rateable value to £4,300                                    | £100.00   | £100.00   | £100.00   | £100.00   | 0.0% |
| Band B £4,301 - £33,000   | £190.00   | £190.00   | £190.00   | £190.00   | 0.0% |
| Band C £33,001 – £87,000  | £315.00   | £315.00   | £315.00   | £315.00   | 0.0% |
| Band D £87,001 – £125,000   | £450.00   | £450.00   | £450.00   | £450.00   | 0.0% |
| Band E £125,001 and above   | £635.00   | £635.00   | £635.00   | £635.00   | 0.0% |
| Band D where premises primarily sell alcohol (Premises Licences only) | £900.00   | £900.00   | £900.00   | £900.00   | 0.0% |
| Band E where premises primarily sell alcohol (Premises Licences only) | £1,905.00 | £1,905.00 | £1,905.00 | £1,905.00 | 0.0% |

#### *Premises Licence/Club - Premises Certificates Annual Fee*

|   |           |           |           |           |      |
|---|-----------|-----------|-----------|-----------|------|
| Band A No rateable value to £4,300                                    | £70.00    | £70.00    | £70.00    | £70.00    | 0.0% |
| Band B £4,301 - £33,000   | £180.00   | £180.00   | £180.00   | £180.00   | 0.0% |
| Band C £33,001 – £87,000  | £295.00   | £295.00   | £295.00   | £295.00   | 0.0% |
| Band D £87,001 – £125,000   | £320.00   | £320.00   | £320.00   | £320.00   | 0.0% |
| Band E £125,001 and above   | £350.00   | £350.00   | £350.00   | £350.00   | 0.0% |
| Band D where premises primarily sell alcohol (Premises Licences only) | £640.00   | £640.00   | £640.00   | £640.00   | 0.0% |
| Band E where premises primarily sell alcohol (Premises Licences only) | £1,050.00 | £1,050.00 | £1,050.00 | £1,050.00 | 0.0% |

#### *Premises Licence - New Applications and Major Variations - Extra Fee for Large Events*

|                 |            |            |            |            |      |
|-----------------|------------|------------|------------|------------|------|
| 5,000 – 9,999   | £1,000.00  | £1,000.00  | £1,000.00  | £1,000.00  | 0.0% |
| 10,000 – 14,999 | £2,000.00  | £2,000.00  | £2,000.00  | £2,000.00  | 0.0% |
| 15,000 - 19,999 | £4,000.00  | £4,000.00  | £4,000.00  | £4,000.00  | 0.0% |
| 20,000 - 29,999 | £8,000.00  | £8,000.00  | £8,000.00  | £8,000.00  | 0.0% |
| 30,000 - 39,999 | £16,000.00 | £16,000.00 | £16,000.00 | £16,000.00 | 0.0% |
| 40,000 - 49,999 | £24,000.00 | £24,000.00 | £24,000.00 | £24,000.00 | 0.0% |
| 50,000 - 59,999 | £32,000.00 | £32,000.00 | £32,000.00 | £32,000.00 | 0.0% |
| 60,000 - 69,999 | £40,000.00 | £40,000.00 | £40,000.00 | £40,000.00 | 0.0% |
| 70,000 - 79,999 | £48,000.00 | £48,000.00 | £48,000.00 | £48,000.00 | 0.0% |
| 80,000 - 89,999 | £56,000.00 | £56,000.00 | £56,000.00 | £56,000.00 | 0.0% |
| 90,000 and over | £64,000.00 | £64,000.00 | £64,000.00 | £64,000.00 | 0.0% |

#### *Premises Licence - Annual Fee - Extra Fee for Large Events*

|                 |            |            |            |            |      |
|-----------------|------------|------------|------------|------------|------|
| 5,000 – 9,999   | £500.00    | £500.00    | £500.00    | £500.00    | 0.0% |
| 10,000 – 14,999 | £1,000.00  | £1,000.00  | £1,000.00  | £1,000.00  | 0.0% |
| 15,000 - 19,999 | £2,000.00  | £2,000.00  | £2,000.00  | £2,000.00  | 0.0% |
| 20,000 - 29,999 | £4,000.00  | £4,000.00  | £4,000.00  | £4,000.00  | 0.0% |
| 30,000 - 39,999 | £8,000.00  | £8,000.00  | £8,000.00  | £8,000.00  | 0.0% |
| 40,000 - 49,999 | £12,000.00 | £12,000.00 | £12,000.00 | £12,000.00 | 0.0% |
| 50,000 - 59,999 | £16,000.00 | £16,000.00 | £16,000.00 | £16,000.00 | 0.0% |
| 60,000 - 69,999 | £20,000.00 | £20,000.00 | £20,000.00 | £20,000.00 | 0.0% |
| 70,000 - 79,999 | £24,000.00 | £24,000.00 | £24,000.00 | £24,000.00 | 0.0% |
| 80,000 - 89,999 | £28,000.00 | £28,000.00 | £28,000.00 | £28,000.00 | 0.0% |
| 90,000 and over | £32,000.00 | £32,000.00 | £32,000.00 | £32,000.00 | 0.0% |

#### *Premises Licence/Club Premises Certificates - Other Fees*

| Description of Charge   | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|---|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|   | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
| Minor variation application   | £89.00                            | £89.00    | £89.00                            | £89.00    | 0.0%        |
| Application by Community premises to display designated premises supervisor | £23.00                            | £23.00    | £23.00                            | £23.00    | 0.0%        |
| Theft, loss, etc of premises licence or summary                             | £10.50                            | £10.50    | £10.50                            | £10.50    | 0.0%        |
| Application for provisional statement where premises being built, etc       | £315.00                           | £315.00   | £315.00                           | £315.00   | 0.0%        |
| Notification of change of name or address                                   | £10.50                            | £10.50    | £10.50                            | £10.50    | 0.0%        |
| Application to vary licence to specify individual as premises supervisor    | £23.00                            | £23.00    | £23.00                            | £23.00    | 0.0%        |
| Application for transfer of premises licence                                | £23.00                            | £23.00    | £23.00                            | £23.00    | 0.0%        |
| Interim authority notice following death etc of licence holder              | £23.00                            | £23.00    | £23.00                            | £23.00    | 0.0%        |
| Notification of change of name or alteration of rules of club               | £10.50                            | £10.50    | £10.50                            | £10.50    | 0.0%        |
| Change of relevant registered address of club                               | £10.50                            | £10.50    | £10.50                            | £10.50    | 0.0%        |
| Right of freeholder etc to be notified of licensing matters                 | £21.00                            | £21.00    | £21.00                            | £21.00    | 0.0%        |

*Personal Licence*

|  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| Application for a grant or renewal of personal licence | £37.00 | £37.00 | £37.00 | £37.00 | 0.0% |
| Notification of change of name or address              | £10.50 | £10.50 | £10.50 | £10.50 | 0.0% |
| Theft, loss etc. of personal licence                   | £10.50 | £10.50 | £10.50 | £10.50 | 0.0% |

*Temporary Event Notice*

|  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| Temporary event notice                     | £21.00 | £21.00 | £21.00 | £21.00 | 0.0% |
| Theft, loss etc. of temporary event notice | £10.50 | £10.50 | £10.50 | £10.50 | 0.0% |

# Community Services and Licensing Committee

## Licensing - Licensing Act 2003

### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|  |
|--|
| No changes since Licensing Act 2003 came into force in 2005. |
|--|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|                   |
|-------------------|
| Statutory Charge. |
|-------------------|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|  |
|--|
| <i>Premises Licence/Club - Premises Certificates: Exemptions</i> |
|--|

|   |
|---|
| No fee is required if the application relates to the provision of regulated entertainment only and is one of the following: |
|---|

- |  |
|--|
| <ul style="list-style-type: none"><li>• Made by a school / college proprietor and the regulated entertainment on the premises is carried on by the school / college for and on behalf of the purposes of the school/college;</li><li>• Is in respect of premises that are or form part of a church hall, chapel hall or other similar building or a village hall, parish hall or community hall or other similar building.</li></ul> |
|--|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|     |
|-----|
| No. |
|-----|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|      |
|------|
| N/A. |
|------|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|                                  |
|----------------------------------|
| No change in budget anticipated. |
|----------------------------------|



## Community Services and Licensing Committee

### Licensing - Scrap Metal Dealers

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge                            | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|--|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|  | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
| New Application Site Licence - 3 years           | 357.00                            | 357.00    | 390.00                            | 390.00    | 9.2%        |
| Renewal Application Site Licence - 3 years       | 204.00                            | 204.00    | 224.00                            | 224.00    | 9.8%        |
| New Application Collectors Licence - 3 years     | 235.00                            | 235.00    | 258.00                            | 258.00    | 9.8%        |
| Renewal Application Collectors Licence - 3 years | 148.00                            | 148.00    | 162.00                            | 162.00    | 9.5%        |
| Variation Collector to Site                      | 143.00                            | 143.00    | 68.00                             | 68.00     | -52.4%      |
| Variation Site to Collector                      | 61.00                             | 61.00     | 36.00                             | 36.00     | -41.0%      |
| Change of Name on Licence                        | 16.00                             | 16.00     | 16.00                             | 16.00     | 0.0%        |
| Replacement or Additional Licences               | 11.00                             | 11.00     | 11.00                             | 11.00     | 0.0%        |

# Community Services and Licensing Committee

## Licensing - Scrap Metal Dealers

### Schedule of Fees and Charges from 1 April 2020

#### Proposed increase in fee/charge from previous year

Stroud District Council's scrap metal licence fees were last increased 5 years ago in 2015. A detailed costing exercise for each licence type has demonstrated that over the past three years the current fees for new and renewal applications have not covered the costs of administering the scrap metal dealer licences. Additionally, Stroud District Council scrap metal fees are now the lowest in the district. A 10% increase will bring Stroud District Council scrap metal fees closer to full cost recovery. The costing exercise demonstrated that the current fees for variation applications are too high and they have been reduced to reflect the cost. It should be noted that this Council has never received a variation application since the Scrap Metal Dealers Act came into force in 2013.

#### Basis of charge (eg full cost recovery, statutory charge, subsidised service)

Scrap metal licence fees are based on full cost recovery. European Directives make it clear that the Council can not make a profit from licensing fees. Case law states that profit and deficit over a three-year period can be taken account of in subsequent years. The costing exercise takes account of all of the above and is based on the predicted budgeted costs for 2020/2021.

#### Details of any discretionary discounts or concessions

None.

#### Has any benchmarking or consultation been undertaken?

A benchmarking exercise has been completed comparing Stroud District fees with other Gloucester Authorities.

#### Equality Impact Assessment

Not applicable.

#### Budget Impact

Currently Stroud District Council only has 19 scrap metal dealer licences. They are renewed every 3 years. The costing exercise shows that the proposed change in fees will only have a very minimal impact on income with an approximate increase of £133 per year.

**Community Services and Licensing Committee**  
**Licensing - Sex Establishments**  
Schedule of Fees and Charges from 1 April 2020

| Description of Charge     | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|---------------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                           | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
| New/Variation Application | 5,340.00                          | 5,340.00  | 5,474.00                          | 5,474.00  | 2.5%        |
| Renewal/Transfer          | 2,612.00                          | 2,612.00  | 2,677.00                          | 2,677.00  | 2.5%        |

# Community Services and Licensing Committee

## Licensing - Sex Establishments

### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|      |
|------|
| 2.5% |
|------|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|                     |
|---------------------|
| Full Cost recovery. |
|---------------------|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|       |
|-------|
| None. |
|-------|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|     |
|-----|
| No. |
|-----|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|     |
|-----|
| No. |
|-----|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|  |
|--|
| None – no licences issued under Sex Establishment Licensing. |
|--|

## Community Services and Licensing Committee

### Licensing - Street Trading

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge                                     | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|---|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|   | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
| New/Variation/Transfer Application – Itinerant Consent    | 41.00                             | 41.00     | 42.00                             | 42.00     | 2.5%        |
| New/Variation/Transfer Application – Static Consent       | 154.00                            | 154.00    | 158.00                            | 158.00    | 2.5%        |
| Itinerate Traders - Per Quarter                           | 148.00                            | 148.00    | 152.00                            | 152.00    | 2.5%        |
| Itinerate Trader - Per Annum                              | 543.00                            | 543.00    | 557.00                            | 557.00    | 2.5%        |
| Static Traders Band 1 - Per Quarter                       | 543.00                            | 543.00    | 557.00                            | 557.00    | 2.5%        |
| Static Traders Band 1 - Per Annum                         | 1,803.00                          | 1,803.00  | 1,848.00                          | 1,848.00  | 2.5%        |
| Static Traders Band 2 - Per Quarter                       | 330.00                            | 330.00    | 338.00                            | 338.00    | 2.5%        |
| Static Traders Band 2 - Per Annum                         | 1,086.00                          | 1,086.00  | 1,113.00                          | 1,113.00  | 2.5%        |
| Short Term Consent - Granted for a period of up to 7 days | 33.00                             | 33.00     | 34.00                             | 34.00     | 2.5%        |
| Short Term Consent - Additional Days                      | 5.00                              | 5.00      | 5.00                              | 5.00      | 2.5%        |

# Community Services and Licensing Committee

## Licensing - Street Trading

### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|   |
|---|
| Increase of 2.5% rounded to the nearest £1. |
|---|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|                     |
|---------------------|
| Full cost recovery. |
|---------------------|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|       |
|-------|
| None. |
|-------|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|     |
|-----|
| No. |
|-----|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|     |
|-----|
| No. |
|-----|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|                   |
|-------------------|
| Increase of 2.5%. |
|-------------------|

## Community Services and Licensing Committee

### Licensing - Taxi's and Private Hire

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge                                 | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|---|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|   | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
| Driver Licence - New Application 1 year               | 160.00                            | 160.00    | 160.00                            | 160.00    | 0.0%        |
| Driver Licence - New Application 3 year               | 265.00                            | 265.00    | 278.00                            | 278.00    | 4.9%        |
| Driver Licence - Renewal 1 year                       | 80.00                             | 80.00     | 84.00                             | 84.00     | 5.0%        |
| Driver Licence - Renewal 3 year                       | 200.00                            | 200.00    | 210.00                            | 210.00    | 5.0%        |
| Written Knowledge Test - Taxi Driver only             | 60.00                             | 60.00     | 60.00                             | 60.00     | 0.0%        |
| Replacement Badge                                     | 10.50                             | 10.50     | 10.50                             | 10.50     | 0.0%        |
| Vehicle Licence - New Application 1 Year (inc Plate)  | 160.00                            | 160.00    | 160.00                            | 160.00    | 0.0%        |
| Vehicle Licence - Renewal 1 year                      | 125.00                            | 125.00    | 131.00                            | 131.00    | 4.8%        |
| Transfer (ownership or HCV to PHV) of vehicle licence | 30.00                             | 30.00     | 32.00                             | 32.00     | 6.7%        |
| Change of Vehicle                                     | 45.00                             | 45.00     | 47.00                             | 47.00     | 4.4%        |
| Change of Registration of Vehicle                     | 25.00                             | 25.00     | 26.00                             | 26.00     | 4.0%        |
| Replacement Plate                                     | 13.00                             | 13.00     | 14.00                             | 14.00     | 7.7%        |
| Bracket   | 11.00                             | 11.00     | 11.00                             | 11.00     | 0.0%        |
| Plate Deposit   | 25.00                             | 25.00     | 25.00                             | 25.00     | 0.0%        |
| Private Hire Plate Exemption                          | 50.00                             | 50.00     | 50.00                             | 50.00     | 0.0%        |
| Private Hire Plate Exemption Renewal                  | 25.00                             | 25.00     | 25.00                             | 25.00     | 0.0%        |
| Operator New App 1 year                               | 140.00                            | 140.00    | 142.00                            | 142.00    | 1.4%        |
| Operator New App 5 year                               | 430.00                            | 430.00    | 446.00                            | 446.00    | 3.7%        |
| Operator Renewal 1 year                               | 110.00                            | 110.00    | 116.00                            | 116.00    | 5.5%        |
| Operator Renewal 5 year                               | 380.00                            | 380.00    | 400.00                            | 400.00    | 5.3%        |

# Community Services and Licensing Committee

## Licensing - Taxi's and Private Hire

### Schedule of Fees and Charges from 1 April 2020

#### Proposed increase in fee/charge from previous year

Stroud District Council's taxi and private hire fees have not been changed since 2018. A detailed costing exercise for each licence type has demonstrated that the fees no longer cover the costs of administering taxi and private hire licences. An increase of approximately 5% for most application types will bring Stroud District Council taxi and private hire fees closer to cost recovery. This percentage is similar to the increase in CPI over the past two years which is the figure that this Council's uses for general fee increases.

#### Basis of charge (eg full cost recovery, statutory charge, subsidised service)

Taxi and private hire fees are based on cost recovery of the costs permitted within taxi legislation. European Directives make it clear that the Council can not make a profit from taxi and private hire licensing fees. Case law states that profit and deficit over a three-year period can be taken account of in subsequent years. The Wakefield case states that there must not be cross subsidisation between the various types of taxi and private hire licences and in particular driver enforcement costs cannot be charged against vehicle licences. The costing exercise takes account of all of the above and is based on the predicted budgeted costs for 2020/2021.

Taxi and private hire legislation states that once the Council has made a decision to increase vehicle and operator fees it must take out a public notice in a newspaper and give 28 days for the public to make comment. If the amended fees are approved by Council, Officers will put a public notice in a newspaper at the end of February 2020. They will also notify the taxi and private hire trade of the proposed changes in fees. The legislation goes on to state that if any objections are made during the 28 days, and not withdrawn, the Council will set a further date, not later than two months after 1 April 2020, when the varied licence fees will come into effect, with or without modification as decided by the Council after consideration of the objections.

#### Details of any discretionary discounts or concessions

None.

#### Has any benchmarking or consultation been undertaken?

A benchmarking exercise has been completed comparing Stroud District fees with other Gloucester Authorities.



|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
| Not applicable.                   |

|   |
|---|
| <b>Budget Impact</b>  |
| The proposed change in fees will give an increase in income. The costing exercise estimates an increase of £2,285 per year. |

# Community Services and Licensing Committee

## Museum in the Park

### Schedule of Fees and Charges from 1 April 2020

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

|                                      |      |      |      |      |      |
|--------------------------------------|------|------|------|------|------|
| Museum Admission (donations welcome) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
|--------------------------------------|------|------|------|------|------|

#### Venue Hire

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| Walled Garden & Pavilion Hire for Evening Functions & Parties (prices start at) | 416.67 | 500.00 | 416.67 | 500.00 | 0.0% |
|---|--------|--------|--------|--------|------|

#### Learning Pavilion Venue Hire

|                |        |        |        |        |      |
|----------------|--------|--------|--------|--------|------|
| - per half day | 125.00 | 150.00 | 125.00 | 150.00 | 0.0% |
| - per day      | 250.00 | 300.00 | 250.00 | 300.00 | 0.0% |

#### Gallery 2 Venue Hire

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| - per half day  | 79.17  | 95.00  | 79.17  | 95.00  | 0.0% |
| - per day   | 104.17 | 125.00 | 104.17 | 125.00 | 0.0% |
| - Evenings per hour (Monday-outside Museum opening hours) | 50.00  | 60.00  | 50.00  | 60.00  | 0.0% |
| - Educational Course bookings                             | 45.83  | 55.00  | 45.83  | 55.00  | 0.0% |

#### Refreshments

|                                      |      |      |      |      |      |
|--------------------------------------|------|------|------|------|------|
| - Tea & Coffee per person            | 2.08 | 2.50 | 2.08 | 2.50 | 0.0% |
| - Tea, Coffee & Biscuits per person  | 2.50 | 3.00 | 2.50 | 3.00 | 0.0% |
| Use of Flipchart stand, paper & pens | 4.17 | 5.00 | 4.17 | 5.00 | 0.0% |

#### Museum Venue Hire-Evening events-per hour

|  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| - Hire of Gallery 2                          | 50.00  | 60.00  | 50.00  | 60.00  | 0.0% |
| - Hire of Garden Pavilion                    | 50.00  | 60.00  | 50.00  | 60.00  | 0.0% |
| - Hire of above plus access to Mansion House | 100.00 | 120.00 | 100.00 | 120.00 | 0.0% |

#### Collection Charges

|  |       |       |       |       |      |
|--|-------|-------|-------|-------|------|
| Deposition of archaeological archives-per unit | 30.00 | 36.00 | 30.00 | 36.00 | 0.0% |
|--|-------|-------|-------|-------|------|

#### **Charges vary for collections study group visits, photographic & research services and use of Museum for location filming/photo shoots**

#### Learning - Onsite & Outreach

|   |       |       |       |       |      |
|---|-------|-------|-------|-------|------|
| - Learning visits and outreach-per pupil (minimum of £50) | 4.00  | 4.00  | 4.00  | 4.00  | 0.0% |
| - Hire of Time Boxes - per fortnight                      | 15.00 | 15.00 | 15.00 | 15.00 | 0.0% |

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

*Group Visits, Tours & Community Outreach Talks*

|  |       |       |       |       |      |
|--|-------|-------|-------|-------|------|
| Self-guided group visit  | 0.00  | 0.00  | 0.00  | 0.00  | 0.0% |
| Self-guided group visit with tea,coffee, biscuits (per person)                                       | 3.00  | 3.00  | 3.00  | 3.00  | 0.0% |
| Self-guided group visit with tea,coffee, biscuits, welcome talk/local history slideshow (per person) | 6.00  | 6.00  | 6.00  | 6.00  | 0.0% |
| Evening group visit & museum tour/talk (per person)  | 10.00 | 10.00 | 10.00 | 10.00 | 0.0% |

*Community Outreach talks and object handling*

|                                   |       |       |       |       |      |
|-----------------------------------|-------|-------|-------|-------|------|
| - per session between 9am and 5pm | 45.00 | 45.00 | 45.00 | 45.00 | 0.0% |
| - per session outside hours above | 55.00 | 55.00 | 55.00 | 55.00 | 0.0% |

*Gallery Hire for Art Exhibitions*

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| Exclusive hire of Gallery one for Art Exhibitions (per week)        | 745.83 | 895.00 | 745.83 | 895.00 | 0.0% |
| Shared use of Gallery one for Art Exhibitions (per exhibition)      | 291.67 | 350.00 | 291.67 | 350.00 | 0.0% |
| Museum Freelance Technician/ Curator (per hour)                     | 25.00  | 30.00  | 25.00  | 30.00  | 0.0% |
| Printing exhibition lables & A2 Introduction panel (per exhibition) | 29.17  | 35.00  | 29.17  | 35.00  | 0.0% |
| Gallery hire for evening private view (per hour)                    | 50.00  | 60.00  | 50.00  | 60.00  | 0.0% |
| Use of Gallery Two for 2D Art/ Local History Exhibitions            | 0.00   | 0.00   | 0.00   | 0.00   | 0.0% |

*Photocopying - per copy*

|             |      |      |      |      |      |
|-------------|------|------|------|------|------|
| - A4 B&W    | 0.08 | 0.10 | 0.08 | 0.10 | 0.0% |
| - A3 B&W    | 0.21 | 0.25 | 0.21 | 0.25 | 0.0% |
| - A4 Colour | 0.42 | 0.50 | 0.42 | 0.50 | 0.0% |
| - A3 Colour | 0.83 | 1.00 | 0.83 | 1.00 | 0.0% |

*Laminating - per sheet*

|      |      |      |      |      |      |
|------|------|------|------|------|------|
| - A4 | 0.83 | 1.00 | 0.83 | 1.00 | 0.0% |
| - A3 | 1.67 | 2.00 | 1.67 | 2.00 | 0.0% |

# Community Services and Licensing Committee

## Museum in the Park

### Schedule of Fees and Charges from 1 April 2020

**Proposed increase in fee/charge from previous year**

Various - fees and charges have been revised as required, no prices have been reduced. Fees and charges are reviewed and revised in line with business objectives and experience with customers.

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Charges are variable across the service, some set in consultation with other museums, some local, some in response to customer feedback. Often they form the basis of discussion with customers (e.g. hire of gallery for exhibition). Corporate price increases are reflected in budget setting even if the fees and charges are not increased (e.g. we must 'sell' more to meet the target).

**Details of any discretionary discounts or concessions**

N/A.

**Has any benchmarking or consultation been undertaken?**

For some charges e.g. Archaeological deposits, price per head for pupils.

**Equality Impact Assessment**

Yes - none of the protected characteristics are affected negatively by our charges.

**Budget Impact**

None.

# Community Services and Licensing Committee

## The Pulse

### Schedule of Fees and Charges from 1 April 2020

| Description of Charge  | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|--|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|  | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
| School Swim-School swimming lessons per child                    | 1.25                              | 1.25      | 1.28                              | 1.28      | 2.4%        |
| School Swim-Price per school if they bring less than 22 children | 27.00                             | 27.00     | 27.50                             | 27.50     | 1.9%        |
| School fitness classes   | 2.00                              | 2.00      | 2.00                              | 2.00      | 0.0%        |
| School instructor fee per 30 minutes                             | 14.80                             | 14.80     | 15.10                             | 15.10     | 2.0%        |
| Lifeguard hire for 30 minutes                                    | 12.60                             | 12.60     | 12.85                             | 12.85     | 2.0%        |
| Standard swim price  | 3.33                              | 4.00      | 3.33                              | 4.00      | 0.0%        |
| concessions swim price   | 2.00                              | 2.40      | 2.00                              | 2.40      | 0.0%        |
| Monthly swim membership  | 23.33                             | 28.00     | 23.33                             | 28.00     | 0.0%        |
| 12 session swim card Adult                                       | 33.33                             | 40.00     | 33.33                             | 40.00     | 0.0%        |
| 12 session swim card Concessions                                 | 20.00                             | 24.00     | 20.00                             | 24.00     | 0.0%        |
| Annual swim card Adult   | 225.00                            | 270.00    | 225.00                            | 270.00    | 0.0%        |
| Adult per lesson   | 5.60                              | 5.60      | 5.70                              | 5.70      | 1.8%        |
| Junior per lesson stage 6-7b (45 minute lesson)                  | 5.40                              | 5.40      | 5.50                              | 5.50      | 1.9%        |
| Direct Debit fee for lessons                                     | 22.50                             | 22.50     | 22.91                             | 22.91     | 1.8%        |
| Junior lesson stage 1-5 (30 minute lessons)                      | 5.25                              | 5.25      | 5.40                              | 5.40      | 2.9%        |
| Junior parent+toddler lessons (30 minute lessons)                | 5.25                              | 5.25      | 5.40                              | 5.40      | 2.9%        |
| Direct Debit fee for lessons                                     | 21.88                             | 21.88     | 22.50                             | 22.50     | 2.8%        |
| ADP swim squad single swim price and lifesaving                  | 5.60                              | 5.60      | 5.70                              | 5.70      | 1.8%        |
| Direct Debit fee for lessons                                     | 23.33                             | 23.33     | 23.75                             | 23.75     | 1.8%        |
| ADP package (2 lessons per week)                                 | 7.60                              | 7.60      | 7.65                              | 7.65      | 0.7%        |
| Hire of instructor other   | 25.00                             | 30.00     | 25.00                             | 30.00     | 0.0%        |
| Crèche   | 1.83                              | 2.20      | 2.08                              | 2.50      | 13.6%       |
| Parent & Toddler   | 4.00                              | 4.80      | 4.13                              | 4.95      | 3.1%        |
| Pool Hire (per hour)   | 48.33                             | 58.00     | 49.17                             | 59.00     | 1.7%        |
| Party Pack (45 mins) standard                                    | 82.50                             | 99.00     | 82.50                             | 99.00     | 0.0%        |
| Party menu/ crissy croc,submarine,                               | 29.17                             | 35.00     | 30.00                             | 36.00     | 2.9%        |
| Slippery slide and Aqua Glide                                    | 36.67                             | 44.00     | 37.50                             | 45.00     | 2.3%        |
| Splat  | 19.17                             | 23.00     | 20.83                             | 25.00     | 8.7%        |
| Rafts,shapes,stepping stones                                     | 13.33                             | 16.00     | 16.67                             | 20.00     | 25.0%       |
| Twin Track   | 57.50                             | 69.00     | 58.33                             | 70.00     | 1.4%        |
| Private Tuition (1:1 ratio)                                      | 15.45                             | 15.45     | 15.90                             | 15.90     | 2.9%        |
| Private Tuition (1:2 ratio)                                      | 18.20                             | 18.20     | 18.75                             | 18.75     | 3.0%        |
| Private Tuition (1:3 ratio)                                      | 21.00                             | 21.00     | 21.65                             | 21.65     | 3.1%        |
| Water fitness classes  | 5.70                              | 5.70      | 5.90                              | 5.90      | 3.5%        |
| Fitness class concessions  | 3.40                              | 3.40      | 3.55                              | 3.55      | 4.4%        |
| Shower   | 4.33                              | 5.20      | 4.33                              | 5.20      | 0.0%        |
| Under 18 months free   | 0.00                              | 0.00      | 0.00                              | 0.00      | 0.0%        |
| Intensive Course-Junior (5 day course)                           | 30.00                             | 30.00     | 30.00                             | 30.00     | 0.0%        |
| Inflatable Session   | 3.67                              | 4.40      | 3.75                              | 4.50      | 2.3%        |
| Inflatable Session-concessions                                   | 2.17                              | 2.60      | 2.25                              | 2.70      | 3.8%        |
| Large inflatable session-standard price                          | 3.96                              | 4.75      | 4.08                              | 4.90      | 3.2%        |
| Large inflatable session-concessions price                       | 2.38                              | 2.85      | 2.46                              | 2.95      | 3.5%        |
| Family Swim (2+2)  | 9.71                              | 11.65     | 9.71                              | 11.65     | 0.0%        |
| Family Swim (2+3) Non Member                                     | 11.50                             | 13.80     | 11.50                             | 13.80     | 0.0%        |
| Family inflatable fun ( 2+2)                                     | 10.50                             | 12.60     | 10.79                             | 12.95     | 2.8%        |
| Family inflatable fun ( 2+3)                                     | 12.42                             | 14.90     | 12.83                             | 15.40     | 3.4%        |

| Description of Charge                      | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|--|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|  | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
|  | Large inflatable - Family (2+2)   | 11.42     | 13.70                             | 11.79     |             |
| Large inflatable - Family (2+3)            | 13.54                             | 16.25     | 14.00                             | 16.80     | 3.4%        |
| Prescribed exercise plan                   | 14.00                             | 14.00     | 15.00                             | 15.00     | 7.1%        |
| Exercise referral class                    | 2.00                              | 2.00      | 2.00                              | 2.00      | 0.0%        |
| Specialist class - cardiac and respiratory | 3.20                              | 3.20      | 3.30                              | 3.30      | 3.1%        |
| Monthly Leisure Pass (rolling DD)          | 32.92                             | 39.50     | 33.33                             | 40.00     | 1.3%        |
| Student Leisure Pass                       | 22.92                             | 27.50     | 22.92                             | 27.50     | 0.0%        |
| Student rolling                            | 24.17                             | 29.00     | 21.67                             | 26.00     | -10.3%      |
| Annual Membership existing members         | 325.00                            | 390.00    | 325.00                            | 390.00    | 0.0%        |
| New members April 2019                     | 332.50                            | 399.00    | 340.00                            | 408.00    | 2.3%        |
| Annual membership students                 | 229.17                            | 275.00    | 229.17                            | 275.00    | 0.0%        |
| Direct Debit joining fee                   | 25.00                             | 30.00     | 25.00                             | 30.00     | 0.0%        |

### **Concessions Member**

|   |        |        |        |        |        |
|---|--------|--------|--------|--------|--------|
| Off Peak Membership monthly                       | 29.50  | 35.40  | 30.42  | 36.50  | 3.1%   |
| Off Peak annual existing member                   | 287.50 | 345.00 | 287.50 | 345.00 | 0.0%   |
| Off Peak annual new member April 2020             | 295.00 | 354.00 | 300.00 | 360.00 | 1.7%   |
| One off monthly                                   | 37.50  | 45.00  | 39.17  | 47.00  | 4.4%   |
| Fitness classes at Pulse                          | 6.40   | 6.40   | 6.70   | 6.70   | 4.7%   |
| Fitness class concessions in Pulse                | 3.85   | 3.85   | 4.00   | 4.00   | 3.9%   |
| Spin classes                                      | 6.40   | 6.40   | 6.55   | 6.55   | 2.3%   |
| Spin express                                      | 4.90   | 4.90   | 5.00   | 5.00   | 2.0%   |
| Yoga/Pilates/Tai chi                              | 8.25   | 8.25   | 8.50   | 8.50   | 3.0%   |
| Yoga/Pilates/Tai chi - concessions                | 4.95   | 4.95   | 5.10   | 5.10   | 3.0%   |
| 30 minute classes                                 | 4.30   | 4.30   | 4.40   | 4.40   | 2.3%   |
| concessions                                       | 2.60   | 2.60   | 2.60   | 2.60   | 0.0%   |
| Gym session                                       | 6.50   | 6.50   | 6.60   | 6.60   | 1.5%   |
| Gym concessions                                   | 3.90   | 3.90   | 3.95   | 3.95   | 1.3%   |
| Personal Training 30 minutes                      | 16.00  | 16.00  | 16.50  | 16.50  | 3.1%   |
| Personal Training 60 minutes                      | 26.00  | 26.00  | 26.00  | 26.00  | 0.0%   |
| Personal Training 30 minutes package              | 90.00  | 90.00  | 90.00  | 90.00  | 0.0%   |
| Personal Training 60 minutes package              | 150.00 | 150.00 | 150.00 | 150.00 | 0.0%   |
| Personal Training 30 minutes package              | 144.00 | 144.00 | 148.50 | 148.50 | 3.1%   |
| Personal Training 60 minutes package              | 234.00 | 234.00 | 234.00 | 234.00 | 0.0%   |
| Small group training 4 clients per class          | 26.00  | 26.00  | 26.00  | 26.00  | 0.0%   |
| Induction   | 15.00  | 15.00  | 7.00   | 7.00   | -53.3% |
| Induction concessions                             | 8.60   | 8.60   | 8.60   | 8.60   | 0.0%   |
| Body trax consultation                            | 20.00  | 20.00  | 21.50  | 21.50  | 7.5%   |
| Body trax use of scales with results not analysed | 5.00   | 5.00   | 5.50   | 5.50   | 10.0%  |
| Studio Parties                                    | 54.17  | 65.00  | 55.42  | 66.50  | 2.3%   |
| Soft play sessions                                | 2.08   | 2.50   | 2.08   | 2.50   | 0.0%   |
| Holiday activity days                             | 16.67  | 20.00  | 18.33  | 22.00  | 10.0%  |
| Extended days                                     | 0.00   | 0.00   | 21.25  | 25.50  | NEW    |
| Childrens studio classes                          | 4.00   | 4.00   | 4.00   | 4.00   | 0.0%   |
| Personal training 2 to 1                          | 35.00  | 35.00  | 35.00  | 35.00  | 0.0%   |

# Community Services and Licensing Committee

## The Pulse

### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|  |
|--|
| Individual fee basis - see fees table. |
|--|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|   |
|---|
| We are a subsidised service however each year we aim to be operationally self sufficient. |
|---|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|   |
|---|
| The concessions for swimming and classes is based upon Stroud District Councils district wide concessions scheme. |
|---|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|  |
|--|
| The prices were benchmarked against Stratford Park Leisure Centres current prices. |
|--|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|      |
|------|
| N/A. |
|------|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|  |
|--|
| The overall income target is increased by 2.5%. The fees have increased where we feel the business can sustain the increase. Areas where the business has higher prices than its competitors have remained the same such as public swimming. |
|--|

## Environment Committee

### Building Control

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

#### **Building Control Fee Earning**

|                             |          |          |          |          |      |
|-----------------------------|----------|----------|----------|----------|------|
| 1.1 Erection of 1 dwelling  | 540.00   | 648.00   | 591.67   | 710.00   | 9.6% |
| 1.2 Erection of 2 dwellings | 720.00   | 864.00   | 788.33   | 946.00   | 9.5% |
| 1.3 Erection of 3 dwellings | 900.00   | 1,080.00 | 985.00   | 1,182.00 | 9.4% |
| 1.4 Erection of 4 dwellings | 1,080.00 | 1,296.00 | 1,182.50 | 1,419.00 | 9.5% |
| 1.5 Erection of 5 dwellings | 1,290.00 | 1,548.00 | 1,411.67 | 1,694.00 | 9.4% |
| 1.6 Erection of 6 dwellings | 1,440.00 | 1,728.00 | 1,576.67 | 1,892.00 | 9.5% |

1.7 For more than 6 houses please contact Building Control for a quote

#### *Schedule 2 Domestic and Commercial Extensions*

|   |        |        |        |        |       |
|---|--------|--------|--------|--------|-------|
| 2.1 The erection or extension of a detached garage or carport or both having a floor area not exceeding 60m <sup>2</sup> in total and is intended to be used in common with an existing building, and which is not an exempt building   | 300.00 | 360.00 | 333.33 | 400.00 | 11.1% |
| 2.2 The conversion in total or part of an attached or integral garage to provide additional habitable accommodation   | 215.00 | 258.00 | 258.33 | 310.00 | 20.2% |
| 2.3 The conversion in total or part of a loft upto 80m <sup>2</sup> - new fee 2020/21   | 0.00   | 0.00   | 546.67 | 650.00 | N/A   |
| 2.4 Any extension where the total floor area of which does not exceed 20m <sup>2</sup> including means of access and works in connection with that extension  | 390.00 | 468.00 | 426.66 | 512.00 | 9.4%  |
| 2.5 Any extension where the total floor area of which exceeds 20m <sup>2</sup> but does not exceed 60m <sup>2</sup> , including means of access and works in connection with that extension   | 540.00 | 648.00 | 591.67 | 710.00 | 9.6%  |
| 2.6 Any extension where the total floor area of which exceeds 60m <sup>2</sup> but does not exceed 100m <sup>2</sup> , including means of access and works in connection with that extension  | 665.00 | 798.00 | 716.67 | 860.00 | 7.8%  |
| 2.6 Any large extension where the total floor area of which equals or exceeds 100m <sup>2</sup> , including means of access and works in connection with that extension. Charges are calculated based on Schedule 3 * with a minimum of | 665.00 | 798.00 | 716.67 | 860.00 | 7.8%  |

#### *Schedule 3 Other Works*

|   |        |        |        |        |       |
|---|--------|--------|--------|--------|-------|
| 3.1 does not exceed £2,000                                    | 145.00 | 174.00 | 158.33 | 190.00 | 9.2%  |
| 3.2 exceeds £2,000 but does not exceed £5,000                 | 205.00 | 246.00 | 225.00 | 270.00 | 9.8%  |
| 3.3 exceeds £5,000 but does not exceed £20,000                | 255.00 | 306.00 | 275.00 | 330.00 | 7.8%  |
| Together with for every £1,000 (or part thereof) over £5,000  | 10.20  | 12.24  | 11.22  | 13.46  | 10.0% |
| 3.4 exceeds £20,000 but does not exceed £80,000               | 410.00 | 492.00 | 450.00 | 540.00 | 9.8%  |
| Together with for every £1,000 (or part thereof) over £20,000 | 5.10   | 6.12   | 5.61   | 6.73   | 10.0% |
| 4.1 Replacement of up to 15 No. windows and doors             | 65.00  | 78.00  | 116.66 | 140.00 | 79.5% |



| Description of Charge  | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|--|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|  | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
| 4.2 Minor alterations carried out at the same time as a domestic extension to another part of the same building (with a cost of work not exceeding £2,000) | 70.83                             | 85.00     | 70.83                             | 85.00     | 0.0%        |
| 4.3 Domestic thermal insulation upgrade to an individual element (external walls, floor or roof)   | 145.00                            | 174.00    | 158.33                            | 190.00    | 9.2%        |
| 4.4 Inspections outside the scope of the notification framework (per inspection)   | 70.83                             | 85.00     | 70.83                             | 85.00     | 0.0%        |
| 4.5 Inspection of dormant projects over 3 years old  | 92.50                             | 111.00    | 92.50                             | 111.00    | 0.0%        |
| 4.6 Copy documents on IDOX upto 2006 - new fee 2020/21   | 0.00                              | 0.00      | 29.17                             | 35.00     | N/A         |
| 4.7 Copy documents prior to 2006 (reproduced for conveyance from microfiche) inline with 20 year GDPR retention policy - new fee 2020/21                   | 0.00                              | 0.00      | 54.17                             | 65.00     | N/A         |

### **Building Control Regularisations**

|                             |          |          |          |          |      |
|-----------------------------|----------|----------|----------|----------|------|
| 1.1 Erection of 1 dwelling  | 810.00   | 810.00   | 887.50   | 887.50   | 9.6% |
| 1.2 Erection of 2 dwellings | 1,080.00 | 1,080.00 | 1,182.50 | 1,182.50 | 9.5% |
| 1.3 Erection of 3 dwellings | 1,350.00 | 1,350.00 | 1,477.50 | 1,477.50 | 9.4% |
| 1.4 Erection of 4 dwellings | 1,620.00 | 1,620.00 | 1,773.75 | 1,773.75 | 9.5% |
| 1.5 Erection of 5 dwellings | 1,935.00 | 1,935.00 | 2,117.50 | 2,117.50 | 9.4% |
| 1.6 Erection of 6 dwellings | 2,160.00 | 2,160.00 | 2,365.00 | 2,365.00 | 9.5% |

1.7 For more than 6 houses please contact Building Control for a quote

### *Schedule 2 Domestic and Commercial Extensions*

|  |        |        |          |          |       |
|--|--------|--------|----------|----------|-------|
| 2.1 The erection or extension of a detached garage or carport or both having a floor area not exceeding 60m2 in total and is intended to be used in common with an existing building, and which is not an exempt building  | 450.00 | 450.00 | 500.00   | 500.00   | 11.1% |
| 2.2 The conversion in total or part of an attached or integral garage to provide additional habitable accommodation  | 322.50 | 322.50 | 387.50   | 387.50   | 20.2% |
| 2.3 The conversion in total or part of a loft upto 80m2 - new fee 2020/21  | 0.00   | 0.00   | 820.00   | 820.00   | N/A   |
| 2.4 Any extension where the total floor area of which does not exceed 20m2 including means of access and works in connection with that extension   | 585.00 | 585.00 | 640.00   | 640.00   | 9.4%  |
| 2.5 Any extension where the total floor area of which exceeds 20m2 but does not exceed 60m2, including means of access and works in connection with that extension   | 810.00 | 810.00 | 887.50   | 887.50   | 9.6%  |
| 2.6 Any extension where the total floor area of which exceeds 60m2 but does not exceed 100m2, including means of access and works in connection with that extension  | 997.50 | 997.50 | 1,075.00 | 1,075.00 | 7.8%  |
| 2.6 Any large extension where the total floor area of which equals or exceeds 100m2, including means of access and works in connection with that extension. Charges are calculated based on Schedule 3 * with a minimum of | 997.50 | 997.50 | 1,075.00 | 1,075.00 | 7.8%  |

### *Schedule 3 Other Works*

|  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| 3.1 does not exceed £2,000                     | 217.50 | 217.50 | 237.50 | 237.50 | 9.2% |
| 3.2 exceeds £2,000 but does not exceed £5,000  | 307.50 | 307.50 | 337.50 | 337.50 | 9.8% |
| 3.3 exceeds £5,000 but does not exceed £20,000 | 382.50 | 382.50 | 412.50 | 412.50 | 7.8% |

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

|   |        |        |        |        |       |
|---|--------|--------|--------|--------|-------|
| together with for every £1,000 (or part thereof ) over £5,000 | 15.30  | 15.30  | 16.83  | 16.83  | 10.0% |
| 3.4 exceeds £20,000 but does not exceed £80,000               | 615.00 | 615.00 | 675.00 | 675.00 | 9.8%  |
| together with for every £1,000 (or part thereof) over £20,000 | 7.65   | 7.65   | 8.42   | 8.42   | 10.1% |

|  |              |  |  |  |  |
|--|--------------|--|--|--|--|
| 4.1 Replacement of upto 15 No. windows and doors   | As section 3 |  |  |  |  |
| 4.2 Minor alterations carried out at the same time as a domestic extension to another part of the same building (with a cost of work not exceeding £2,000) | As section 3 |  |  |  |  |
| 4.3 Domestic thermal insulation upgrade to an individual element (external walls, floor or roof)   | As section 3 |  |  |  |  |
| 4.4 Inspections outside the scope of the notification framework (per inspection)   | As section 3 |  |  |  |  |
| 4.5 Inspection of dormant projects over 3 years old  |              |  |  |  |  |
| 4.6 Copy documents on IDOX upto 2006   | N/A          |  |  |  |  |
| 4.7 Copy documents prior to 2006 (reproduced conveyancy only copies from microfiche) inline with 20 year GDPR retention policy                             | N/A          |  |  |  |  |

# Environment Committee

## Building Control

### Schedule of Fees and Charges from 1 April 2020

#### Proposed increase in fee/charge from previous year

Individual fee basis - see fees table. The average proposed increase in charges is 9.5%.

#### Basis of charge (eg full cost recovery, statutory charge, subsidised service)

The building control fee earning account is required to achieve full cost recovery when measured over a period of 3-5 years.

#### Details of any discretionary discounts or concessions

A charge is not applicable to building work that benefits a person with disabilities; this could be alterations to increase door widths, a through floor lift or an extension to add a bathroom/bedroom at ground level.

#### Has any benchmarking or consultation been undertaken?

Benchmarking against neighbouring Authorities, Cotswold District Council and South Gloucestershire Council.

#### Equality Impact Assessment

The proposed increase in charges is the first increase since August 2015. Building Regulations apply to certain building work; the cost of the service is associated with the type of work being carried out. Where work is for the benefit of a disabled person our scheme of charges covers building work that is exempt from a charge and this will continue.

#### Budget Impact

The proposed increase in income is required to off set increased service costs. Some charges are negotiated with customers. Customers also have a choice to appoint the Council or a private approved inspector.

## Environment Committee

### Community Services - Garden and Bulky Waste

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge        | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|------------------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                              | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
|                              | Garden Waste – annual charge      | 37.50     | 45.00                             | 41.67     |             |
| Bulky Waste – per collection | 20.83                             | 25.00     | 20.83                             | 25.00     | 0.0%        |
| RADAR Key – per key          | 2.08                              | 2.50      | 2.08                              | 2.50      | 0.0%        |

## Environment Committee

### Community Services - Garden and Bulky Waste

#### Schedule of Fees and Charges from 1 April 2020

| <b>Proposed increase in fee/charge from previous year</b> |
|---|
|---|

|  |
|--|
| Garden waste - 11% increase – this was pre-agreed via Environment Committee.<br>Bulky waste - 0% This increased by 25% recently and therefore an additional 2% increase is not appropriate at this time. |
|--|

| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|
|--|

|                |
|----------------|
| Cost recovery. |
|----------------|

| <b>Details of any discretionary discounts or concessions</b> |
|--|
|--|

|      |
|------|
| N/A. |
|------|

| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|
|--|

|   |
|---|
| Yes, other local authority scheme prices monitored. |
|---|

| <b>Equality Impact Assessment</b> |
|-----------------------------------|
|-----------------------------------|

|      |
|------|
| N/A. |
|------|

| <b>Budget Impact</b> |
|----------------------|
|----------------------|

|   |
|---|
| Based on 10,000 subscribers to garden waste, we expect a revenue increase of circa. £50k. |
|---|

## Environment Committee

### Health and Wellbeing - Dog Warden Service

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

#### *Dangerous Wild Animals*

|                   |        |        |        |        |      |
|-------------------|--------|--------|--------|--------|------|
| First application | 173.33 | 208.00 | 177.50 | 213.00 | 2.5% |
| Renewal           | 130.83 | 157.00 | 134.17 | 161.00 | 2.5% |

#### *Zoo Licence (no dispensation)*

\*(Plus additional necessary Veterinary or other Inspection Fees) Original Licence 4 years, renewed for 6 years

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| Application for grant of new licence      | 525.00 | 630.00 | 538.33 | 646.00 | 2.5% |
| Renewal                                   | 477.50 | 573.00 | 489.17 | 587.00 | 2.5% |
| Periodical Inspection (recovery of costs) |        |        |        |        |      |
| Informal Inspection (recovery of costs)   |        |        |        |        |      |

#### *Zoo Licence (s.14 (2) dispensation)*

\*(Plus additional necessary Veterinary or other Inspection Fees) Original Licence 4 years, renewed for 6 years

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| Application for grant of new licence      | 277.50 | 333.00 | 284.17 | 341.00 | 2.5% |
| Renewal                                   | 185.00 | 222.00 | 190.00 | 228.00 | 2.5% |
| Periodical Inspection (recovery of costs) |        |        |        |        |      |
| Informal Inspection (recovery of costs)   |        |        |        |        |      |

## Environment Committee

### Health and Wellbeing - Dog Warden Service

#### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|  |
|--|
| 2.5% - Charges rounded to the whole pound. |
|--|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|                     |
|---------------------|
| Full cost recovery. |
|---------------------|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|      |
|------|
| N/A. |
|------|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|      |
|------|
| N/A. |
|------|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|      |
|------|
| N/A. |
|------|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|      |
|------|
| N/A. |
|------|

## Environment Committee

### Health and Wellbeing - Environmental Protection

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge   | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|---|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|   | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
| For a search to be carried out on a property, in relation to Contaminated Land, Landfills, authorised process etc, specific questions answered. | 47.50                             | 57.00     | 48.33                             | 58.00     | 2.5%        |



## Environment Committee

### Health and Wellbeing - Environmental Protection

#### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|  |
|--|
| 2.5% - Charges rounded to the whole pound. |
|--|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|                     |
|---------------------|
| Full cost recovery. |
|---------------------|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|      |
|------|
| N/A. |
|------|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|      |
|------|
| N/A. |
|------|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|      |
|------|
| N/A. |
|------|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|      |
|------|
| N/A. |
|------|

## Environment Committee

### Health and Wellbeing - Environmental Services

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge                | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|--------------------------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                                      | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
| Private Water Sampling               | 55.83                             | 67.00     | 57.50                             | 69.00     | 2.5%        |
| Private Water Supply Risk Assessment | 38.33                             | 46.00     | 39.17                             | 47.00     | 2.5%        |

## Environment Committee

### Health and Wellbeing - Environmental Services

#### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|  |
|--|
| 2.5% - Charges rounded to the whole pound. |
|--|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|                     |
|---------------------|
| Full Cost Recovery. |
|---------------------|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|      |
|------|
| N/A. |
|------|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|      |
|------|
| N/A. |
|------|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|      |
|------|
| N/A. |
|------|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|      |
|------|
| N/A. |
|------|

**Environment Committee**  
**Health and Wellbeing - Food Safety**  
**Schedule of Fees and Charges from 1 April 2020**

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

*Food Export Health Certificates*

|   |       |        |       |        |      |
|---|-------|--------|-------|--------|------|
| Food Export Certificates (less that 120 a year)   | 40.00 | 48.00  | 40.83 | 49.00  | 2.5% |
| Where more than 120 certificates are issued per year                                    | 31.67 | 38.00  | 32.50 | 39.00  | 2.5% |
| For the issue of a Health Certificate where the inspection of a consignment is required | 83.33 | 100.00 | 85.83 | 103.00 | 2.5% |
| Verification of Organic Shipments   | 40.00 | 48.00  | 40.83 | 49.00  | 2.5% |

*Registration of skin piercing establishments and practitioners: Accupuncture / Cosmetic-Piercing (inc Ear Piercing) Semi-Permanent Skin Colouring, Electrolysis / Tattooing*

|                        |       |        |       |        |      |
|------------------------|-------|--------|-------|--------|------|
| Premises               | 95.00 | 114.00 | 97.50 | 117.00 | 2.5% |
| Each person practicing | 46.67 | 56.00  | 47.50 | 57.00  | 2.5% |

*Food Hygiene and Health & Safety Advice*

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| General advisory visits (including advice on gaining or retaining a rating of 5 for food hygiene) (£70 an hour, minimum one hour and then £35 for each half an hour there after)  | 70.00  | 84.00  | 71.67  | 86.00  | 2.5% |
| Food Hygiene Rating Scheme re-score request (per request)   | 160.00 | 192.00 | 164.17 | 197.00 | 2.5% |
| Safer Food Better Business Packs (inc 3 month diary refill)   | 16.67  | 20.00  | 17.50  | 21.00  | 2.5% |
| Safer Food Better Business Diary Refill (12 months)   | 13.33  | 16.00  | 13.33  | 16.00  | 2.5% |
| Food Health and Safety: Primary Authority Partnership – establishing a long term single point of contact for your business to receive UK wide assured advice. The suggested cost is for; setting up, assessment of initial needs and the provision of 12 hours of officer time - Set up | 666.67 | 800.00 | 683.33 | 820.00 | 2.5% |
| Annual Renewal Fee  | 175.00 | 210.00 | 179.17 | 215.00 | 2.5% |
| Hourly Rate   | 58.33  | 70.00  | 60.00  | 72.00  | 2.5% |

*Food Hygiene and Health & Safety Training Courses*

|  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| Full day courses (approx 6 hours)  | 49.17  | 59.00  | 50.00  | 60.00  | 2.5% |
| Half Day Courses (approx 3 hours)  | 30.00  | 36.00  | 30.83  | 37.00  | 2.5% |
| On-site training courses: Rate per day (Charged pro-rata for shorter courses) plus the cost of materials and examination fees. | 305.83 | 367.00 | 313.33 | 376.00 | 2.5% |

**Environment Committee**  
**Health and Wellbeing - Food Safety**  
Schedule of Fees and Charges from 1 April 2020

**Proposed increase in fee/charge from previous year**

2.5% - Charges rounded to the whole pound.

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Full cost recovery.

**Details of any discretionary discounts or concessions**

N/A.

**Has any benchmarking or consultation been undertaken?**

N/A.

**Equality Impact Assessment**

N/A.

**Budget Impact**

N/A.

**Environment Committee**  
**Health and Wellbeing - Pest Control**  
**Schedule of Fees and Charges from 1 April 2020**

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

**Pest Control - DOMESTIC**

*Rats & Mice*

|                     |       |       |       |       |      |
|---------------------|-------|-------|-------|-------|------|
| Standard            | 66.67 | 80.00 | 68.33 | 82.00 | 2.5% |
| (extra visit £30)   | 25.00 | 30.00 | 25.83 | 31.00 | 2.5% |
| Benefits – Standard | 33.33 | 40.00 | 34.17 | 41.00 | 2.5% |
| (extra visit £15)   | 12.50 | 15.00 | 12.50 | 15.00 | 2.5% |

*Wasps*

|                         |       |       |       |       |      |
|-------------------------|-------|-------|-------|-------|------|
| Standard                | 54.17 | 65.00 | 55.83 | 67.00 | 2.5% |
| Standard – additional   | 16.67 | 20.00 | 17.50 | 21.00 | 2.5% |
| Benefits - Single space | 27.08 | 32.50 | 27.50 | 33.00 | 2.5% |
| Benefit – additional    | 8.33  | 10.00 | 8.33  | 10.00 | 2.5% |

*Fleas / Carpet Moth / Beetle / Cluster Flies / Ants*

|                              |       |       |       |       |      |
|------------------------------|-------|-------|-------|-------|------|
| All Jobs                     | 68.33 | 82.00 | 70.00 | 84.00 | 2.5% |
| Benefits                     | 34.17 | 41.00 | 35.00 | 42.00 | 2.5% |
| Bedbugs / Cockroaches        | 26.67 | 32.00 | 27.50 | 33.00 | 2.5% |
| Survey - (Quote after visit) | 26.67 | 32.00 | 27.50 | 33.00 | 2.5% |

**Pest Control - COMMERCIAL**

*Rats & Mice*

|  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| Standard   | 120.00 | 144.00 | 123.33 | 148.00 | 2.5% |
| (extra visit £40 + VAT)                                | 40.00  | 48.00  | 40.83  | 49.00  | 2.5% |
| Fleas / Carpet Moth / Beetle / Cluster Flies /<br>Ants | 100.00 | 120.00 | 102.50 | 123.00 | 2.5% |

*Wasps*

|                       |       |       |       |       |      |
|-----------------------|-------|-------|-------|-------|------|
| Standard              | 80.00 | 96.00 | 81.67 | 98.00 | 2.5% |
| Standard – additional | 30.00 | 36.00 | 30.83 | 37.00 | 2.5% |

*Bed Bugs*

|                              |       |       |       |       |      |
|------------------------------|-------|-------|-------|-------|------|
| Survey - (Quote after visit) | 31.67 | 38.00 | 32.50 | 39.00 | 2.5% |
| Call out                     | 31.67 | 38.00 | 32.50 | 39.00 | 2.5% |

**Environment Committee**  
**Health and Wellbeing - Pest Control**  
Schedule of Fees and Charges from 1 April 2020

**Proposed increase in fee/charge from previous year**

2.5% - Charges rounded to the whole pound.

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Subsidised service.

**Details of any discretionary discounts or concessions**

People on benefits.

**Has any benchmarking or consultation been undertaken?**

N/A.

**Equality Impact Assessment**

N/A.

**Budget Impact**

N/A.

## Environment Committee

### Health and Wellbeing - Port Health

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

#### **Water Sampling PORT (cost per sample)**

|                             |        |        |        |        |      |
|-----------------------------|--------|--------|--------|--------|------|
| Bacteriological examination | 96.67  | 116.00 | 99.17  | 119.00 | 2.5% |
| Legionella examination      | 108.33 | 130.00 | 110.83 | 133.00 | 2.5% |
| Chemical analysis           | 215.00 | 258.00 | 220.00 | 264.00 | 2.5% |
| Organic                     | 38.33  | 46.00  | 39.17  | 47.00  | 2.5% |



## Environment Committee

### Health and Wellbeing - Port Health

#### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|  |
|--|
| 2.5% - Charges rounded to the whole pound. |
|--|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|                     |
|---------------------|
| Full cost recovery. |
|---------------------|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|      |
|------|
| N/A. |
|------|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|      |
|------|
| N/A. |
|------|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|      |
|------|
| N/A. |
|------|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|      |
|------|
| N/A. |
|------|

## Environment Committee

### Housing Strategy - Community Infrastructure Levy (CIL)

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

**From January 2020**

|   |       |       |       |       |      |
|---|-------|-------|-------|-------|------|
| Residential properties per m <sup>2</sup>             | 90.72 | 90.72 | 96.44 | 96.44 | 6.3% |
| Supermarkets and Retail Warehouses per m <sup>2</sup> | 85.05 | 85.05 | 90.41 | 90.41 | 6.3% |

## Environment Committee

### Housing Strategy - Community Infrastructure Levy (CIL)

#### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|   |
|---|
| 6.3% as per government formula - This Levy has indexation applied annually according to a government formula which reflects changes to build costs. As of Jan 2020, this annual change will be applied per calendar year, not per financial year, as per government guidance. |
|---|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|   |
|---|
| Charge was set according to government guidance and subject to viability assessment through the Local Plan process. |
|---|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|   |
|---|
| There are a range of CIL exemptions relating to different types of development. |
|---|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|                                       |
|---------------------------------------|
| Yes, as part of CIL adoption in 2017. |
|---------------------------------------|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|                                    |
|------------------------------------|
| Yes, as part of Local Plan process |
|------------------------------------|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|  |
|--|
| 5% of CIL income is retained by the Council to cover administrative costs. |
|--|

## Environment Committee

### Land and Property

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge   | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|---|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|   | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
| Standard Search (LLC1 + CON29R)   | 148.00                            | 172.60*   | 148.00                            | 172.60*   | 0.0%        |
| LLC1 Only   | 25.00                             | 25.00     | 25.00                             | 25.00     | 0.0%        |
| CON29R  | 123.00                            | 147.60    | 123.00                            | 147.60    | 0.0%        |
| CON29O Enquiries Questions 4-21 each  | 11.00                             | 13.20     | 11.00                             | 13.20     | 0.0%        |
| CON29O Enquiry 22 (Commons Registration)  | 22.00                             | 26.40     | 22.00                             | 26.40     | 0.0%        |
| Property name change  | 35.00                             | 35.00     | 35.00                             | 35.00     | 0.0%        |
| Official address for a new or existing property (each) - 1-5 properties   | 40.00                             | 40.00     | 40.00                             | 40.00     | 0.0%        |
| Official address for a new or existing property (each) - 6-25 properties  | 35.00                             | 35.00     | 35.00                             | 35.00     | 0.0%        |
| Official address for a new or existing property (each) - 26-75 properties   | 30.00                             | 30.00     | 30.00                             | 30.00     | 0.0%        |
| Official address for a new or existing property (each) - 76+ properties   | 25.00                             | 25.00     | 25.00                             | 25.00     | 0.0%        |
| Naming a new street (charge to the developer)   | 100.00                            | 100.00    | 100.00                            | 100.00    | 0.0%        |
| Naming an existing unnamed street (charge to Parish or Town Council)  | 120.00                            | 120.00    | 120.00                            | 120.00    | 0.0%        |
| Naming an existing unnamed street (charge to Parish or Town Council) - plus £30.00 for each affected property thereon | 30.00                             | 30.00     | 30.00                             | 30.00     | 0.0%        |
| Renaming an existing named street (charge to Parish or Town Council)  | 120.00                            | 120.00    | 120.00                            | 120.00    | 0.0%        |
| Renaming an existing named street (charge to Parish or Town Council) - plus £30.00 for each affected property thereon | 30.00                             | 30.00     | 30.00                             | 30.00     | 0.0%        |
| Address amendments (e.g. revised street and postcode)   | 35.00                             | 35.00     | 35.00                             | 35.00     | 0.0%        |

# Environment Committee

## Land and Property

### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|   |
|---|
| 0.0% - *The LLC1 which is £25.00 is not subject to VAT. Therefore, the Standard Search fee of £148.00 only has £123.00 which is subject to VAT hence £24.60 and a total fee of £172.60. |
|---|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|                     |
|---------------------|
| Full cost recovery. |
|---------------------|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|       |
|-------|
| None. |
|-------|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|   |
|---|
| No. But fees are set to be broadly in-line with and not to exceed our neighbouring authorities in the County. |
|---|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|      |
|------|
| N/A. |
|------|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|      |
|------|
| N/A. |
|------|

**Environment Committee**  
**Planning - Application Fees**  
**Schedule of Fees and Charges from 1 April 2020**

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

*Outline Applications*

|   |          |           |          |           |      |
|---|----------|-----------|----------|-----------|------|
| £462 per 0.1 hectare for sites up to and including 2.5 hectares               | 385.00   | 462.00    | 385.00   | 462.00    | 0.0% |
| £11432 + £138 for each 0.1 in excess of 2.5 hectares to a maximum of £150,000 | 9,526.67 | 11,432.00 | 9,526.67 | 11,432.00 | 0.0% |

*Householder Applications*

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| Alterations/extensions to single dwellinghouse, including works within boundary | 171.67 | 206.00 | 171.67 | 206.00 | 0.0% |
|---|--------|--------|--------|--------|------|

*Full Applications*

|   |           |           |           |           |      |
|---|-----------|-----------|-----------|-----------|------|
| Alterations/extensions to two or more dwellinghouses, including works within boundaries   | 339.17    | 407.00    | 339.17    | 407.00    | 0.0% |
| New dwellinghouses (up to 50 and including 50)  | 385.00    | 462.00    | 385.00    | 462.00    | 0.0% |
| New dwellinghouses (for more than 50) £22,859 + £138 per additional dwellinghouse in excess of 50 up to a maximum fee of £300,000 | 19,049.17 | 22,859.00 | 19,049.17 | 22,859.00 | 0.0% |

*Erection of Buildings (not dwellinghouses, agricultural, glasshouses, plant nor machinery)*

|   |           |           |           |           |      |
|---|-----------|-----------|-----------|-----------|------|
| Gross floor space to be created by development - No increase in floor space or no more than 40 sq m | 195.00    | 234.00    | 195.00    | 234.00    | 0.0% |
| Gross floor space to be created by development - More than 40 sq m but no more than 75 sq m         | 385.00    | 462.00    | 385.00    | 462.00    | 0.0% |
| Gross floor space to be created by development - More than 75 sq m but no more than 3,750 sq m      | 385.00    | 462.00    | 385.00    | 462.00    | 0.0% |
| Gross floor space to be created by development - More than 3,750 sq m                               | 19,049.17 | 22,859.00 | 19,049.17 | 22,859.00 | 0.0% |

*Erection of Buildings (on land used for agricultural for agricultural purposes)*

|  |           |           |           |           |      |
|--|-----------|-----------|-----------|-----------|------|
| Gross floor space to be created by development - Not more than 465 sq m                      | 80.00     | 96.00     | 80.00     | 96.00     | 0.0% |
| Gross floor space to be created by development - More than 465 sq m not more than 540 sq m   | 385.00    | 462.00    | 385.00    | 462.00    | 0.0% |
| Gross floor space to be created by development - More than 540 sq m not more than 4,215 sq m | 385.00    | 462.00    | 385.00    | 462.00    | 0.0% |
| Gross floor space to be created by development - More than 4,215 sq m                        | 19,049.17 | 22,859.00 | 19,049.17 | 22,859.00 | 0.0% |

*Erection of Glasshouses (on land used for the purposes of agriculture)*

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

|  |          |          |          |          |      |
|--|----------|----------|----------|----------|------|
| Gross floor space to be created by development -<br>Not more than 465 sq m | 80.00    | 96.00    | 80.00    | 96.00    | 0.0% |
| Gross floor space to be created by development -<br>More than 465 sq m     | 2,150.00 | 2,580.00 | 2,150.00 | 2,580.00 | 0.0% |

*Erection/Alterations/replacement of Plant & Machinery*

|   |           |           |           |           |      |
|---|-----------|-----------|-----------|-----------|------|
| Site area - Not more than 5 hectares (£462 for<br>each 0.1 hectare, or part of thereof)   | 385.00    | 462.00    | 385.00    | 462.00    | 0.0% |
| Site area - More than 5 hectares (£22,859 +<br>additional £138 for each 0.1 hectare, or part<br>thereof, in excess of 5 hectares to a maximum of<br>£300,000) | 19,049.17 | 22,859.00 | 19,049.17 | 22,859.00 | 0.0% |

## Environment Committee

### Planning - Application Fees

#### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|  |
|--|
| 0.0% - Charges rounded to the whole pound. |
|--|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|   |
|---|
| These fees are set by central government and cannot be influenced by the Council. |
|---|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|      |
|------|
| N/A. |
|------|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|      |
|------|
| N/A. |
|------|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|      |
|------|
| N/A. |
|------|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|      |
|------|
| N/A. |
|------|



## Environment Committee

### Planning - Applications other than Building Work

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

|  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| Car parks, service roads or other access - for existing uses | 195.00 | 234.00 | 195.00 | 234.00 | 0.0% |
|--|--------|--------|--------|--------|------|

*Waste (use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)*

|   |           |           |           |           |      |
|---|-----------|-----------|-----------|-----------|------|
| Site area - Not more than 15 hectares (£234 for each 0.1 hectare, or part thereof)  | 195.00    | 234.00    | 195.00    | 234.00    | 0.0% |
| Site area - More than 15 hectares (£34,934 + £138 for each 0.1 hectare, or part thereof, in excess of 15 hectares up to a maximum of £78,000) | 29,111.67 | 34,934.00 | 29,111.67 | 34,934.00 | 0.0% |

*Operations connected with exploratory drilling for oil or natural gas*

|   |           |           |           |           |      |
|---|-----------|-----------|-----------|-----------|------|
| Site area - Not more than 75 hectares   | 423.33    | 508.00    | 423.33    | 508.00    | 0.0% |
| Site area - More than 7.5 hectares (£38,070 + additional £151 for each 0.1 hectare, or part thereof, in excess of 7.5 hectares up to a maximum of £300,000) | 31,725.00 | 38,070.00 | 31,725.00 | 38,070.00 | 0.0% |

*Operations (other than exploratory drilling) for the winning and working of oil or natural gas*

|   |          |          |          |          |      |
|---|----------|----------|----------|----------|------|
| Site area - Not more than 15 hectares (£257 for each 0.1 hectare, or part thereof)  | 214.17   | 257.00   | 214.17   | 257.00   | 0.0% |
| Site area - More than 15 hectares (£38,520 + £151 for each 0.1 hectare, or part thereof, in excess of 15 hectares up to a maximum of £78,000) | 3,208.33 | 3,850.00 | 3,208.33 | 3,850.00 | 0.0% |

*Other Operations (winning and working of minerals) excluding natural oil and gas*

|   |           |           |           |           |      |
|---|-----------|-----------|-----------|-----------|------|
| Site area - Not more than 15 hectares (£234 for each 0.1 hectare, or part thereof)  | 195.00    | 234.00    | 195.00    | 234.00    | 0.0% |
| Site area - More than 15 hectares (£34,934 + £138 for each 0.1 hectare, or part thereof, in excess of 15 hectares up to a maximum of £78,000) | 29,111.67 | 34,934.00 | 29,111.67 | 34,934.00 | 0.0% |

*Other Operations (not coming with any of the above categories)*

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| Site area - Any site area (£234 for each 0.1 hectare, or part thereof, up to a maximum of £2,028) | 195.00 | 234.00 | 195.00 | 234.00 | 0.0% |
|---|--------|--------|--------|--------|------|

*Lawful Development Certificate*

|   |                              |        |        |        |      |
|---|------------------------------|--------|--------|--------|------|
| Existing use or operation   | Same as full                 |        |        |        |      |
| Existing use or operation - lawful not to comply with any condition or limitation | 195.00                       | 234.00 | 195.00 | 234.00 | 0.0% |
| Proposed use or operation   | Half the normal planning fee |        |        |        |      |

## Environment Committee

### Planning - Applications other than Building Work

#### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|  |
|--|
| 0.0% - Charges rounded to the whole pound. |
|--|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|   |
|---|
| These fees are set by central government and cannot be influenced by the Council. |
|---|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|      |
|------|
| N/A. |
|------|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|      |
|------|
| N/A. |
|------|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|      |
|------|
| N/A. |
|------|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|      |
|------|
| N/A. |
|------|

## Environment Committee

### Planning - Pre-Application Fees

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

#### **Pre-application Advice, Enquiries & Documents Online**

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| Planning permission for dropped kerb  | 20.00  | 24.00  | 20.83  | 25.00  | 2.5% |
| Scheme support indication   | 50.00  | 60.00  | 51.67  | 62.00  | 2.5% |
| Householder proposal enquiry  | 41.67  | 50.00  | 51.67  | 62.00  | 2.5% |
| Non-Householder proposal enquiry  | 66.67  | 80.00  | 68.33  | 82.00  | 2.5% |
| 30 Minutes with planner at Ebley Mill   | 60.00  | 72.00  | 61.67  | 74.00  | 2.5% |
| 60 Minutes with planner at Ebley Mill   | 120.00 | 144.00 | 123.33 | 148.00 | 2.5% |
| 30 Minutes with planner at applicants property  | 100.00 | 120.00 | 102.50 | 123.00 | 2.5% |
| 60 Minutes with planner at applicants property  | 150.00 | 180.00 | 154.17 | 185.00 | 2.5% |
| Major housing or commercial projects. First hour of each meeting (£240 per hour thereafter, additional research £60 per hour) | 250.00 | 300.00 | 266.67 | 320.00 | 2.5% |
| Planning research   | 54.17  | 65.00  | 55.83  | 67.00  | 2.5% |
| Works to protected trees (history of a site and constraints) per hour and part of thereof                                     | 83.33  | 100.00 | 85.83  | 103.00 | 2.5% |
| Works to protected trees (TPO and Conservation Areas)   | 25.00  | 30.00  | 25.83  | 31.00  | 2.5% |
| Ecological response on proposed action  | 40.00  | 48.00  | 40.83  | 49.00  | 2.5% |
| Planning Administration Charges (e.g. copy documents) (£20 per half hour plus additional if printed)                          | 16.67  | 20.00  | 17.50  | 21.00  | 2.5% |

**Environment Committee**  
**Planning - Pre-Application Fees**  
 Schedule of Fees and Charges from 1 April 2020

**Proposed increase in fee/charge from previous year**

0.0% - Charges rounded to the whole pound.

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Cost recovery.

**Details of any discretionary discounts or concessions**

Social registered landlords/housing associations for affordable housing developments.

**Has any benchmarking or consultation been undertaken?**

Not in the last 12 months.

**Equality Impact Assessment**

N/A.

**Budget Impact**

N/A.

## Environment Committee

### Planning - Prior Approval

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

#### *Prior Approval*

|  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| Agricultural and Forestry buildings & operations or demolition of buildings  | 80.00  | 96.00  | 80.00  | 96.00  | 0.0% |
| Communications (previously referred to as 'Telecommunications Code Systems Operators)  | 385.00 | 462.00 | 385.00 | 462.00 | 0.0% |
| Proposed Change of Use to State Funded School or Registered Nursery  | 80.00  | 96.00  | 80.00  | 96.00  | 0.0% |
| Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery   | 80.00  | 96.00  | 80.00  | 96.00  | 0.0% |
| Proposed Change of Use of Agricultural Building to a flexible use within Shop, Financial and Professional Services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure               | 80.00  | 96.00  | 80.00  | 96.00  | 0.0% |
| Proposed Change of Use of Agricultural building from Office (Use Class B1) Use to a use falling within Use Class C3 (Dwellinghouses)   | 80.00  | 96.00  | 80.00  | 96.00  | 0.0% |
| Proposed Change of Use of Agricultural Building to a Dwellinghouses (Use Class C3), where there are no Associated Building Operations  | 80.00  | 96.00  | 80.00  | 96.00  | 0.0% |
| Proposed Change of Use of Agricultural Building to a Dwellinghouses (Use Class C3), and Associated Building Operations   | 171.67 | 206.00 | 171.67 | 206.00 | 0.0% |
| Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouses), where there are no Associated Building Operations | 80.00  | 96.00  | 80.00  | 96.00  | 0.0% |
| Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouses), and Associated Building Operations                | 171.67 | 206.00 | 171.67 | 206.00 | 0.0% |
| Notification for Prior Approval for a Change Of Use from Storage or Distribution Buildings (Class B8) and any land within its curtilage to Dwellinghouses (Class C3)   | 80.00  | 96.00  | 80.00  | 96.00  | 0.0% |
| Notification for Prior Approval for a Change Of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3)  | 80.00  | 96.00  | 80.00  | 96.00  | 0.0% |
| Notification for Prior Approval for a Change Of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3), and Associated Building Operations      | 171.67 | 206.00 | 171.67 | 206.00 | 0.0% |

| Description of Charge   | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|---|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|   | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
| Notification for Prior Approval for Change Of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurants and Cafes (Class A3)                                     | 80.00                             | 96.00     | 80.00                             | 96.00     | 0.0%        |
| Notification for Prior Approval for Change Of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurants and Cafes (Class A3), and Associated Building Operations | 171.67                            | 206.00    | 171.67                            | 206.00    | 0.0%        |
| Notification for Prior Approval for Change Of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Assembly and Leisure Uses (Class D2)                                 | 80.00                             | 96.00     | 80.00                             | 96.00     | 0.0%        |
| Notification for Prior Approval for Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop  | 80.00                             | 96.00     | 80.00                             | 96.00     | 0.0%        |
| Notification for Prior Approval for the Temporary Use of Buildings or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in connection with that use  | 80.00                             | 96.00     | 80.00                             | 96.00     | 0.0%        |
| Notification for Prior Approval for the Installation, Alteration or Replacement of other Solar Photovoltaic (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt   | 80.00                             | 96.00     | 80.00                             | 96.00     | 0.0%        |

*Reserved Matters*

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| Application for approval of reserved matters following outline approval | 385.00 | 462.00 | 385.00 | 462.00 | 0.0% |
|---|--------|--------|--------|--------|------|

*Approval/Variation/discharge of condition*

|  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| Application for removal or variation of a condition following grant of planning permission   | 195.00 | 234.00 | 195.00 | 234.00 | 0.0% |
| Request for confirmation that one or more planning conditions have been complied with (£34 per request for householder otherwise £116 per request) | 28.33  | 34.00  | 28.33  | 34.00  | 0.0% |

*Change of Use*

|   |           |           |           |           |      |
|---|-----------|-----------|-----------|-----------|------|
| Number of dwellinghouses - Not more than 50 dwellinghouses (£462 for each)  | 385.00    | 462.00    | 385.00    | 462.00    | 0.0% |
| Number of dwellinghouses - More than 50 dwellinghouses (£22,859 + £138 for each in excess of 50 up to a maximum of £300,00) | 19,049.17 | 22,859.00 | 19,049.17 | 22,859.00 | 0.0% |
| Other Changes Of Use of a building or land  | 385.00    | 462.00    | 385.00    | 462.00    | 0.0% |

*Advertising*

|  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| Relating to the business on the premises   | 110.00 | 132.00 | 110.00 | 132.00 | 0.0% |
| Advance signs which are not situated on or visible from the site, directing the public to a business | 110.00 | 132.00 | 110.00 | 132.00 | 0.0% |

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

|                      |        |        |        |        |      |
|----------------------|--------|--------|--------|--------|------|
| Other advertisements | 385.00 | 462.00 | 385.00 | 462.00 | 0.0% |
|----------------------|--------|--------|--------|--------|------|

*Application for a Non-material Amendment Following a Grant of Planning Permission*

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| Applications in respect of householder developments | 28.33  | 34.00  | 28.33  | 34.00  | 0.0% |
| Applications in respect of other developments       | 195.00 | 234.00 | 195.00 | 234.00 | 0.0% |

*Application for Permission in Principle*

|   |        |        |        |        |      |
|---|--------|--------|--------|--------|------|
| Site area - £402 for each 0.1 hectare (or part thereof) | 335.00 | 402.00 | 335.00 | 402.00 | 0.0% |
|---|--------|--------|--------|--------|------|



## Environment Committee

### Planning - Prior Approval

#### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|  |
|--|
| 0.0% - Charges rounded to the whole pound. |
|--|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|  |
|--|
| These fees are set by central government and cannot be influenced by the Council |
|--|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|      |
|------|
| N/A. |
|------|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|      |
|------|
| N/A. |
|------|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|      |
|------|
| N/A. |
|------|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|      |
|------|
| N/A. |
|------|

## Environment Committee

### Planning Strategy

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

#### Local Plan

|  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| Stroud District Local Plan   | £16.67 | £20.00 | £16.67 | £20.00 | 0.0% |
| Stroud District Local Plan Review: Draft<br>Local Plan for Public Consultation | £10.00 | £12.00 | £10.00 | £12.00 | 0.0% |

# Environment Committee

## Planning Strategy

### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|  |
|--|
| Local Plan – actual cost of production (in 2015 and 2019). Post and packaging at current Royal Mail rates. |
|--|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|                     |
|---------------------|
| Full cost recovery. |
|---------------------|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|       |
|-------|
| None. |
|-------|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|     |
|-----|
| No. |
|-----|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|      |
|------|
| N/A. |
|------|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|   |
|---|
| Minimal impact as most people now download the Local Plan from website. |
|---|

## Environment Committee

### Private Housing - Land Drainage Consenting

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
|                       | Land Drainage Consenting Fee      | 50.00     | 50.00                             | 50.00     |             |

## Environment Committee

### Private Housing - Land Drainage Consenting

#### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|      |
|------|
| 0.0% |
|------|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|                   |
|-------------------|
| Statutory Charge. |
|-------------------|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|       |
|-------|
| None. |
|-------|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|                         |
|-------------------------|
| N/A - legislative cost. |
|-------------------------|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|                                |
|--------------------------------|
| N/A - legislative requirement. |
|--------------------------------|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|       |
|-------|
| None. |
|-------|

## Housing Committee

### Private Housing - Caravan Site Licensing

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge   | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|---|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|   | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
| Caravan Site Licensing Fee (VAT exempt)<br>hourly rate charge | 46.00                             | 46.00     | 47.00                             | 47.00     | 2.2%        |

## Housing Committee

### Private Housing - Caravan Site Licensing

#### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|   |
|---|
| 2.5% - In line with increased salary costs rounded to nearest £ |
|---|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|   |
|---|
| Full cost recovery per site as prescribed by Mobile Homes Act 2013. |
|---|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|       |
|-------|
| None. |
|-------|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|  |
|--|
| N/A - legislative cost recovery basis. |
|--|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|                                |
|--------------------------------|
| N/A - legislative requirement. |
|--------------------------------|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|       |
|-------|
| None. |
|-------|

## Housing Committee

### Private Housing - HMO Licensing

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge   | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|---|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|   | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
| Application for Licence Fee for HMO   | 245.00                            | 245.00    | 265.00                            | 265.00    | 8.2%        |
| Management & Enforcement Fee for HMO - (only applicable once licence approved and due to be paid before licence issued) | 585.00                            | 585.00    | 635.00                            | 635.00    | 8.5%        |



**Housing Committee**  
**Private Housing - HMO Licensing**  
Schedule of Fees and Charges from 1 April 2020

**Proposed increase in fee/charge from previous year**

Increase on individual basis - see fee table.

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Full cost recovery as prescribed by Housing Act 2004.

**Details of any discretionary discounts or concessions**

None.

**Has any benchmarking or consultation been undertaken?**

N/A - legislative cost recovery basis.

**Equality Impact Assessment**

N/A - legislative requirement.

**Budget Impact**

None.

## Housing Committee

### Private Housing - Immigration Accommodation Certificate

#### Schedule of Fees and Charges from 1 April 2020

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
|                       | Immigration Certificate           | 100.00    | 120.00                            | 116.67    |             |

## Housing Committee

### Private Housing - Immigration Accommodation Certificate

#### Schedule of Fees and Charges from 1 April 2020

|   |
|---|
| <b>Proposed increase in fee/charge from previous year</b> |
|---|

|   |
|---|
| This fee has not been reviewed since 2014. Cost recovery calculation at current rates gives a figure of £140 as being appropriate an increase of 16.6 %. Benchmarking with 10 other LA's offering this service indicated that this was only slightly above the average. |
|---|

|  |
|--|
| <b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b> |
|--|

|                     |
|---------------------|
| Full cost recovery. |
|---------------------|

|  |
|--|
| <b>Details of any discretionary discounts or concessions</b> |
|--|

|       |
|-------|
| None. |
|-------|

|  |
|--|
| <b>Has any benchmarking or consultation been undertaken?</b> |
|--|

|      |
|------|
| Yes. |
|------|

|                                   |
|-----------------------------------|
| <b>Equality Impact Assessment</b> |
|-----------------------------------|

|                                |
|--------------------------------|
| No adverse impacts identified. |
|--------------------------------|

|                      |
|----------------------|
| <b>Budget Impact</b> |
|----------------------|

|       |
|-------|
| None. |
|-------|

**Strategy and Resources Committee**  
**Community Services - Car Parking**  
**Schedule of Fees and Charges from 1 April 2020**

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

*London Road MSCP*

|        |      |      |      |      |    |
|--------|------|------|------|------|----|
| 1hr    | 0.67 | 0.80 | 0.67 | 0.80 | 0% |
| 2hrs   | 1.17 | 1.40 | 1.25 | 1.50 | 7% |
| 3hrs   | 1.50 | 1.80 | 1.50 | 1.80 | 0% |
| 4hrs   | 1.75 | 2.10 | 1.84 | 2.20 | 5% |
| 4hrs + | 2.50 | 3.00 | 2.50 | 3.00 | 0% |

*London Road Surface*

|        |      |      |      |      |    |
|--------|------|------|------|------|----|
| 1hr    | 0.67 | 0.80 | 0.67 | 0.80 | 0% |
| 2hrs   | 1.17 | 1.40 | 1.25 | 1.50 | 7% |
| 3hrs   | 1.50 | 1.80 | 1.50 | 1.80 | 0% |
| 4hrs   | 1.75 | 2.10 | 1.84 | 2.20 | 5% |
| 4hrs + | 2.50 | 3.00 | 2.50 | 3.00 | 0% |

*Cheapside*

|       |      |      |      |      |    |
|-------|------|------|------|------|----|
| 1hr   | 0.67 | 0.80 | 0.67 | 0.80 | 0% |
| 2hrs  | 1.17 | 1.40 | 1.25 | 1.50 | 7% |
| 3hrs  | 1.50 | 1.80 | 1.50 | 1.80 | 0% |
| 4hrs  | 1.75 | 2.10 | 1.84 | 2.20 | 5% |
| 24hrs | 2.50 | 3.00 | 2.50 | 3.00 | 0% |
| 48hrs | 5.00 | 6.00 | 5.00 | 6.00 | 0% |
| 72hrs | 7.50 | 9.00 | 7.50 | 9.00 | 0% |

*Church Street*

|      |      |      |      |      |    |
|------|------|------|------|------|----|
| 1hr  | 0.92 | 1.10 | 1.00 | 1.20 | 9% |
| 2hrs | 1.67 | 2.00 | 1.67 | 2.00 | 0% |

*Rowcroft*

|      |      |      |      |      |    |
|------|------|------|------|------|----|
| 1hr  | 0.92 | 1.10 | 1.00 | 1.20 | 9% |
| 2hrs | 1.67 | 2.00 | 1.67 | 2.00 | 0% |
| 3hrs | 2.08 | 2.50 | 2.09 | 2.50 | 0% |

*Parliament Street*

|        |      |      |      |      |    |
|--------|------|------|------|------|----|
| 1hr    | 0.67 | 0.80 | 0.67 | 0.80 | 0% |
| 2hrs   | 1.17 | 1.40 | 1.25 | 1.50 | 7% |
| 3hrs   | 1.50 | 1.80 | 1.50 | 1.80 | 0% |
| 4hrs   | 1.75 | 2.10 | 1.84 | 2.20 | 5% |
| 4hrs + | 2.50 | 3.00 | 2.50 | 3.00 | 0% |

**Strategy and Resources Committee**  
**Community Services - Car Parking**  
 Schedule of Fees and Charges from 1 April 2020

**Proposed increase in fee/charge from previous year**

Overall standard 2.5% increase

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Full cost recovery.

**Details of any discretionary discounts or concessions**

Concessions to Blue Badge Holders – Free of charge parking.

**Has any benchmarking or consultation been undertaken?**

A comprehensive benchmarking exercise was undertaken for the last increase in 2017.

**Equality Impact Assessment**

As above (at last increase).

**Budget Impact**

Pressure of £35k on MTFP as charges increased by standard 2.5%, estimated to generate an additional £15k, rather than at a level to increase revenue by £50k

**Strategy and Resources Committee**  
**Community Services - Old Town Hall**  
**Schedule of Fees and Charges from 1 April 2020**

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |

*Commercial Rates*

|                                  |        |        |        |        |      |
|----------------------------------|--------|--------|--------|--------|------|
| 8hrs                             | 87.50  | 105.00 | 90.00  | 108.00 | 2.9% |
| Hourly rate                      | 18.33  | 22.00  | 18.75  | 22.50  | 2.3% |
| Monday – Friday (no evening use) | 395.83 | 475.00 | 405.83 | 487.00 | 2.5% |
| Monday – Friday (evening use)    | 565.00 | 678.00 | 579.17 | 695.00 | 2.5% |
| 7 days (no evening use)          | 508.33 | 610.00 | 520.83 | 625.00 | 2.5% |
| 7 days (evening use)             | 695.83 | 835.00 | 713.33 | 856.00 | 2.5% |

*Non Commercial Rates*

|                                  |        |        |        |        |      |
|----------------------------------|--------|--------|--------|--------|------|
| 8hrs                             | 60.00  | 72.00  | 61.67  | 74.00  | 2.8% |
| Hourly rate                      | 12.50  | 15.00  | 12.92  | 15.50  | 3.4% |
| Monday – Friday (no evening use) | 298.33 | 358.00 | 305.83 | 367.00 | 2.5% |
| Monday – Friday (evening use)    | 441.67 | 530.00 | 452.50 | 543.00 | 2.5% |
| 7 days (no evening use)          | 370.83 | 445.00 | 380.00 | 456.00 | 2.5% |
| 7 days (evening use)             | 540.00 | 648.00 | 553.33 | 664.00 | 2.5% |

**Strategy and Resources Committee**  
**Community Services - Old Town Hall**  
Schedule of Fees and Charges from 1 April 2020

**Proposed increase in fee/charge from previous year**

Standard 2.5%.

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Partial cost recovery.

**Details of any discretionary discounts or concessions**

Concessions for charity organisations as above.

**Has any benchmarking or consultation been undertaken?**

Not this year.

**Equality Impact Assessment**

N/A.

**Budget Impact**

No impact to the budget.

**Strategy and Resources Committee**  
**Community Services - Shambles Market**  
 Schedule of Fees and Charges from 1 April 2020

| Description of Charge | Charge<br>April 2019 - March 2020 |           | Charge<br>April 2020 - March 2021 |           | Change<br>% |
|-----------------------|-----------------------------------|-----------|-----------------------------------|-----------|-------------|
|                       | £ Exc VAT                         | £ Inc VAT | £ Exc VAT                         | £ Inc VAT |             |
| Small Stall           | 6.67                              | 8.00      | 7.08                              | 8.50      | 6.3%        |
| Large Stall           | 12.08                             | 14.50     | 12.92                             | 15.50     | 6.9%        |



**Strategy and Resources Committee**  
**Community Services - Shambles Market**  
Schedule of Fees and Charges from 1 April 2020

**Proposed increase in fee/charge from previous year**

A 50p increase on the small stall fees and a £1 increase on the large stall fees.

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Full cost recovery.

**Details of any discretionary discounts or concessions**

No concessions or discounts.

**Has any benchmarking or consultation been undertaken?**

N/A.

**Equality Impact Assessment**

N/A.

**Budget Impact**

Negligible.

# Environment Committee

## Planning Strategy

### Schedule of Fees and Charges from 1 April 2020

| Description of Charge | Charge<br>April 2019 - March 2020 |            | Charge<br>April 2020 - March 2021 |            | Change<br>% |
|-----------------------|-----------------------------------|------------|-----------------------------------|------------|-------------|
|                       | £ Excl VAT                        | £ Incl VAT | £ Excl VAT                        | £ Incl VAT |             |

| <b>Local Plan</b>  |        |        |        |        |      |
|--|--------|--------|--------|--------|------|
| Stroud District Local Plan   | £16.67 | £20.00 | £16.67 | £20.00 | 0.0% |
| Stroud District Local Plan Review: Draft Local Plan for Public Consultation  | £10.00 | £12.00 | £10.00 | £12.00 | 0.0% |
| <b>Environmental Information (EIR)</b>   |        |        |        |        |      |
| Charge per hour (staff time) to provide copies of TPOs, Section 106 Agreements, drawings, reports, and other documents considered environmental information, that do not form part of the planning register or pre-date 2005. No charge if officer time spent is less than 30 minutes. | £16.67 | £20.00 | £20.83 | £25.00 | 25%  |
| <b>Disbursement Costs (EIR)</b>  |        |        |        |        |      |
| A4 Black & White   | £0.08  | £0.10  | £0.08  | £0.10  | 0.0% |
| A3 Black & White   | £0.21  | £0.25  | £0.21  | £0.25  | 0.0% |
| A4 Colour  | £0.42  | £0.50  | £0.42  | £0.50  | 0.0% |
| A3 Colour  | £0.83  | £1.00  | £0.83  | £1.00  | 0.0% |

# Environment Committee

## Planning Strategy

### Schedule of Fees and Charges from 1 April 2020

**Proposed increase in fee/charge from previous year**

Local Plan – actual cost of production (in 2015 and 2019). Post and packaging at current Royal Mail rates.

EIR – The ICO have determined it reasonable for public authorities to use this rate under the Freedom of Information Act (FOIA).

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Full cost recovery.

**Details of any discretionary discounts or concessions**

None.

**Has any benchmarking or consultation been undertaken?**

No.

EIR – Research was undertaken to ascertain the charge levied by other local authorities. It was found that the majority used the FOIA charging schedule to inform their fee.

**Equality Impact Assessment**

N/A.

**Budget Impact**

Local Plan - Minimal impact as most people now download the Local Plan from the website.

EIR – Likely minimal impact on the budget as most information is available digitally from the website. However, the impact of the introduction of EIR charges will require monitoring.